

SOUTH SHORE Technical High School

Hanover, Massachusetts



School Building Committee

March 25, 2026



100
YEARS

DRA

MEETING MINUTES



SUGGESTED VOTE:

Vote to approve meeting minutes from the February 25, 2026, SBC Meeting.

INVOICE REVIEW



Mr. Thomas Hickey
 Superintendent
 South Shore Regional Vocational School District
 476 Webster Street
 Hanover, MA 02339

Invoice Date: 2/28/26
 Invoice No: 29

FOR: Project Management Services
 South Shore Regional Vocational Technical High School
 476 Webster Street, Hanover, MA 02339

LeftField Project Management: Invoice #29

\$ 87,085.00

Professional Services from February 1 to February 28, 2026

OPM Services	Amount
2/28/2026 OPM Construction Documents Services:	\$ 87,085.00

Total Labor: \$ 87,085.00

Reimbursable Expenses	Amount
Reimbursables 02/01/26 - 02/28/26	

Total Expenses: \$0.00

Total this Invoice: \$ 87,085.00

Contract Status	Budget	Previous	Current	Total To Date	Balance
Feasibility Study/Schematic Design Phase	\$400,000	\$400,000	\$0	\$400,000	\$0
Design Development Phase	\$406,393	\$406,393	\$0	\$406,393	\$0
Construction Documents Phase	\$609,589	\$522,504	\$87,085	\$609,589	\$0
Bid Phase	\$270,929	\$0	\$0	\$0	\$270,929
Construction Phase	\$5,576,614	\$0	\$0	\$0	\$5,576,614
Closeout Phase	\$428,970	\$0	\$0	\$0	\$428,970
OPM Services Total:	\$7,692,495	\$1,328,897	\$87,085	\$1,415,982	\$6,276,513
Reimbursable Expenses Total:	\$28,908	\$28,908	\$0	\$28,908	\$0
Total Contract:	\$7,721,403	\$1,357,805	\$87,085	\$1,444,890	\$6,276,513

During the month of February, the Project Team completed the DCAMM prequalification process for Trade Contractors related to the Early Site Enabling Package for Masonry, Waterproofing, Electrical and Elevators. Throughout February, the Team continued to meet on a weekly basis to discuss programming, schedule, and budget with an emphasis on the initial site enabling scope that is slated to begin in April. Leftfield, DRA and Suffolk Construction continue conversations with the District on Project Phasing, Site Logistics and Shop layouts. Schedule discussion continues a weekly basis. A meeting was held on February 9th with the Town of Hanover Planning Board in which the project obtained site plan approval. The Project Team plans to meet with the Abutters once again to discuss expectations and answer any questions or concerns regarding the construction of the project before Suffolk plans to mobilize on site.

The project is currently on target to hit the following updated milestone dates:

- Submission of Construction Documents 90%: April 2026
- Submission of Construction Documents 100%: June 2026
- Construction of Building: Summer 2026 – Summer 2028
- School Opening: Fall 2028

I. TASKS COMPLETED THROUGH FEBRUARY 2026

The following tasks were completed in the month of February 2026:

- 02/03/26 Weekly Project Team Meeting
- 02/03/26 Weekly Working Group Meeting
- 02/10/26 Weekly Project Team Meeting
- 02/10/26 Weekly Working Group Meeting
- 02/10/26 Suffolk Site Work Descope Meeting – French
- 02/11/26 Suffolk Site Work Descope Meeting – Rezendez
- 02/11/26 Owner/Architect/Contractor Meeting
- 02/16/16 LeftField Project Team Meeting
- 02/17/26 Weekly Project Team Meeting
- 02/17/26 Weekly Working Group Meeting
- 02/17/26 Suffolk Site Work Descope Meeting - Flett
- 02/17/26 School Building Sub Committee Meeting – Invoice Review
- 02/23/26 Suffolk Site Work Descope Meeting - Derenzo
- 02/24/26 Weekly Project Team Meeting
- 02/24/26 Weekly Working Group Meeting
- 02/25/26 School Building Committee Meeting



INVOICE REVIEW



DRA

Drumrey Rosane Anderson, Inc.
Planning | Architecture | Interior Design

INVOICE

February 28, 2026

South Shore Regional Vocational Technical High School
476 Webster Street
Hanover, MA 02339

Project No: 23010.00
Invoice No: 000028

DRA Architecture: Invoice #28

\$ 913,725.00

Project: South Shore Regional HS

Professional Services from February 1, 2026 through February 28, 2026

Billing Phase	Fee	Percent Complete	Earned	Previously Invoiced	This Invoice
Feasibility Study (MSBA 0002-0000)	550,000.00	100.00%	550,000.00	550,000.00	0.00
Schematic Design (MSBA 0002-0000)	450,000.00	100.00%	450,000.00	450,000.00	0.00
Design Development (MSBA 0201-0400)	5,050,000.00	100.00%	5,050,000.00	5,050,000.00	0.00
Construction Documents (MSBA 0201-0500)	8,632,250.00	90.00%	7,769,025.00	6,905,800.00	863,225.00
Bidding Phase (MSBA 0201-0600)	1,010,000.00	10.00%	101,000.00	50,500.00	50,500.00
Construction Phase (MSBA 0201-0700)	4,790,000.00	0.00%	0.00	0.00	0.00
Completion Phase (MSBA 0201-0800)	250,000.00	0.00%	0.00	0.00	0.00
Construction Testing	25,000.00		0.00	0.00	0.00
Printing (over minimum) (MSBA 0203-0200)	10,000.00		0.00	0.00	0.00
Other Reimbursable costs (MSBA 0203-9900)	15,000.00		2,420.00	2,420.00	0.00
Hazardous Materials (MSBA 0204-0200)	250,000.00		0.00	0.00	0.00
Geotechnical & Geo-Environmental (MSBA 0204-0300)	150,000.00		58,543.66	58,543.66	0.00
Site Survey (MSBA 0204-0500)	50,000.00		5,065.50	5,065.50	0.00
Wetlands (MSBA 0204-0500)	20,000.00		0.00	0.00	0.00
Traffic Studies (MSBA 0204-0500)	30,000.00		0.00	0.00	0.00
Total Fee	21,282,250.00				
Total			13,986,054.16	13,072,329.16	913,725.00



INVOICE REVIEW



DRA Architecture: Invoice #28 \$ 913,725.00

Narrative:

The Design Team continued with significant production of Construction Documents this month. This on-going activity included: added notes, details and dimensions to the construction documents to fully describe the scope of work for the construction team. The design team also focused on the coordination and integration of various building system components with regular team meetings, particularly with the Site, Mechanical Electrical and Structural consultants.

This work on the Construction Documents was particularly focused on the upcoming milestones of:

-Bid Package #3 for Structural Steel & Concrete and Early Electrical
-90% Cost Estimating set
Both of these packages are due in the first week of March

The Design Team also continues to work on a weekly basis with Coreslab, the selected subcontractor for Design Assist and Fabrication & Installation of Precast Concrete.

Permitting activities continued to receive attention during January. The Design Team responded to a second round of stormwater comments from the Town's peer reviewer. The Site drawings were updated accordingly. On Monday February 9 the Planning Board unanimously approved the project. Due to weather, the Conservation Commission meeting was continued to early March.

The Design Team continued to have regular meetings this month with the Owners Project Manager and Construction Manager to discuss logistics and construction scheduling, particularly focused on early site enabling work. The design team prepared a preliminary layout of temporary parking and coordination of proposed and existing site utilities.

Throughout the month the Project Team met regularly, both internally and with the Owner, to review design, scope, budget, and schedule items.

Design Team Activities for the month of February 2026

Weekly Design Team Meetings

Weekly Touch-base Meetings with Owner's Project Manager and Construction Manager

Bi-Weekly Working Group Meetings; Agenda items included: Site & Civil issues, MEP systems; and value management items.

School Building Committee Meeting February 25

Design Team Weekly Coordination Meetings, including:

- Structural- Steel framing details, precast details
- Site- Landscape final grading, site lighting, drainage, site utilities
- Mechanical & Electrical- Duct & pipe sizing and routing, clash detection
- Food Service- Kitchen Equipment layouts
- Vocational Equipment- updated shop layouts



INVOICE REVIEW



SUFFOLK INVOICE # 13
 65 Allerton St
 Boston, MA 02119
 Tel: 617-445-3500

Suffolk Construction: Invoice #224186.01-013

\$ 19,202.00

TO: South Shore Regional School District
 476 Webster St
 Hanover, MA 02339

Invoice Number: 224186.01-013
 Invoice Date: 2/28/2026
 SCCI Project #: 224186.01

RE: Preconstruction Services

South Shore Voc Tech High School
February 2026 Narrative

During the last month, Suffolk has continued working with DRA and LeftField on the planning and procurement of the early release packages, including Sitework (Early Bid Package #2) and concrete, structural masonry, structural steel, UG Waterproofing, Early Electrical and Elevators (Early Bid Package #3). iGMP #1 was approved, which added the Precast scope into Suffolk's contract. We had a robust number of bidders for the sitework package, and we are in the final stages of buying out that scope, expected for the week of 3/9. Once pricing has been finalized, sitework and some temporary electrical scope will be included into the job via iGMP#2.

Coordination is ongoing for the existing utilities and in preparation for our mobilization to the site. We have also prepared our estimating group for the imminent release of the 90% CDs, which will be our final estimating set and will also be the basis of procuring Early Bid Package #3. We continue to attend all relevant project meetings. Our invoices will be billed at the same value, barring costs for added services, until the Preconstruction contract is exhausted.

ITEM	DESCRIPTION	AMOUNT
	<u>Project Name</u>	
1	South Shore Regional Vocational Technical High School	
2	Schematic Design Preconstruction Services	\$50,000
3	Preconstruction Services	\$268,826
4	Billed to Date	\$261,222
5	Total bill this month	\$19,202
6	Total left to bill	\$38,402
7		
8		
9		
10		
11		
	<i>Total this month</i>	<i>\$19,202</i>



FOR APPROVAL



SUGGESTED VOTE:

Vote to approve the following Invoices:

- LeftField OPM Invoice #29: \$87,085.00
- DRA Invoice #28: \$ 913,725.00
- Suffolk Construction Invoice #224186.01-013 : \$19,202.00

TOTAL: \$1,020,012.00



FOR APPROVAL



Recommendation to Award #2: Bid Package – Site Work

Suffolk Construction has solicited proposals for the **SITWORK** scope package for the South Shore Vocational Technical High School project. This scope of work is based on the Bid Package 02 Set of Drawings and Specifications dated 1/26/2026. Per our review, we request authorization for this scope in the amount of \$20,301,500, and your approval to subcontract with **K.R. Rezendes**.

\$ 20,301,500.00

Financial Summary

- The Current Budget* for this scope of work is:	\$21,386,138
- The requested authorization for subcontractor**:	\$17,076,500
- The requested authorization for Allowances:	\$2,750,000
- The requested authorization for Holds:	\$475,000
- The TOTAL requested authorization value is:	\$20,301,500
- The requested authorization value is UNDER budget by:	\$1,084,638



FOR APPROVAL



Recommendation to Award #3: Bid Package – Electrical Make-Safe

Suffolk Construction has solicited proposals for the **ELECTRICAL MAKE-SAFE** scope package for the South Shore Vocational Technical High School project. This scope of work is based on the Bid Package 02 Set of Drawings and Specifications dated 1/26/2026. Per our review, we request authorization for this scope in the amount of \$20,700, and your approval to subcontract with **Wayne J. Griffin Electric Inc.**

\$ 20,700.00

Financial Summary

- The Current Budget* for this scope of work is:	\$25,000
- The requested authorization for subcontractor:	\$14,100
- The requested authorization for Allowances:	\$0
- The requested authorization for Holds:	\$6,600
- The TOTAL requested authorization value is:	\$20,700
- The requested authorization value is UNDER budget by:	\$4,300

**Current Budget is based on Suffolk's "60% Contract Document" reconciled estimate dated 12/12/2025*



BUDGET UPDATE



South Shore Regional Vocational Technical High School - Hanover, MA										February 28, 2026
Total Project Budget Status Report										
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$ 28,908	\$ 428,908	\$ 428,908	100%	\$ 428,908	100%	\$ -	BRR#1, BRR#2
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,100,000	\$ 61,722	\$ 1,161,722	\$ 1,161,722	100%	\$ 1,126,908	97%	\$ 34,814	BRR#3
0003-0000	Environmental & Site	\$ 300,000	\$ (61,722)	\$ 238,278	\$ -	0%	\$ -	0%	\$ 238,278	BRR#3
0004-0000	Other	\$ 200,000	\$ (28,908)	\$ 171,092	\$ 50,000	29%	\$ 50,000	29%	\$ 121,092	BRR#1, BRR#2
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,640,630	82%	\$ 1,605,816	80%	\$ 394,184	
ADMINISTRATION										
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	Owner's Project Manager	\$ 7,992,394	\$ -	\$ 7,992,394	\$ 7,311,690	0%	\$ 1,015,982	13%	\$ 6,976,412	
0102-0400	Design Development	\$ 406,393	\$ -	\$ 406,393	\$ 406,393	100%	\$ 406,393	100%	\$ -	
0102-0500	Construction Documents	\$ 609,589	\$ -	\$ 609,589	\$ 609,589	100%	\$ 609,589	100%	\$ -	
0102-0600	Bidding	\$ 270,929	\$ -	\$ 270,929	\$ 270,929	100%	\$ -	0%	\$ 270,929	
0102-0700	Construction Administration	\$ 5,576,614	\$ -	\$ 5,576,614	\$ 5,576,614	100%	\$ -	0%	\$ 5,576,614	
0102-0800	Closeout	\$ 428,970	\$ -	\$ 428,970	\$ 428,970	100%	\$ -	0%	\$ 428,970	
0102-0900	Extra Services	\$ 451,548	\$ -	\$ 451,548	\$ -	0%	\$ -	0%	\$ 451,548	
0102-1000	Reimbursable Services	\$ 248,351	\$ -	\$ 248,351	\$ 19,195	0%	\$ -	0%	\$ 248,351	
0201-1100	Cost Estimates	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0103-0000	Advertising & Printing	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0104-0000	Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0199-0000	Other Administrative Costs	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ 7,992,394	\$ -	\$ 7,992,394	\$ 7,311,690	0%	\$ 1,015,982	13%	\$ 6,976,412	
Architectural & Engineering										
	A/E Basic Services	\$ 19,732,250	\$ -	\$ 19,732,250	\$ 19,732,250	0%	\$ 12,920,026	65%	\$ 6,812,224	
0201-0400	Design Development	\$ 5,050,000	\$ -	\$ 5,050,000	\$ 5,050,000	100%	\$ 5,050,000	100%	\$ -	
0201-0500	Construction Documents	\$ 8,632,250	\$ -	\$ 8,632,250	\$ 8,632,250	100%	\$ 7,769,026	90%	\$ 863,224	
0201-0600	Bidding	\$ 1,010,000	\$ -	\$ 1,010,000	\$ 1,010,000	100%	\$ 101,000	10%	\$ 909,000	
0201-0700	Construction Administration	\$ 4,790,000	\$ -	\$ 4,790,000	\$ 4,790,000	100%	\$ -	0%	\$ 4,790,000	
0201-0800	Closeout	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	100%	\$ -	0%	\$ 250,000	
0201-9900	Other Basic Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	Extra/Reimbursable Services	\$ 550,000	\$ -	\$ 550,000	\$ 550,000	0%	\$ 66,029	12%	\$ 483,971	
0203-0100	Construction Testing	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	100%	\$ -	0%	\$ 25,000	
0203-0200	Printing	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	100%	\$ -	0%	\$ 10,000	
0203-9900	Other Reimbursables	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	100%	\$ 2,420	16%	\$ 12,580	
0204-0200	HazMat (incl. monitoring)	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	100%	\$ -	0%	\$ 250,000	
0204-0300	Geotechnical/Geo-Environmental	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	100%	\$ 58,544	39%	\$ 91,456	
0204-0400	Site Survey & Site Requirements	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	100%	\$ -	0%	\$ 50,000	
0204-0500	Wetlands	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ 5,066	25%	\$ 14,934	
0204-1200	Traffic Studies	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	100%	\$ -	0%	\$ 30,000	
	SUB-TOTAL	\$ 20,282,250	\$ -	\$ 20,282,250	\$ 20,282,250	0%	\$ 12,986,055	77%	\$ 7,296,195	
SITE ACQUISITION										
0301-0000	Land/Bldg. Purchase/Associated Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
PRE CONSTRUCTION COSTS										
0501-0000	CMR Pre-Con Services	\$ 268,826	\$ -	\$ 268,826	\$ 268,826	0%	\$ 230,424	86%	\$ 38,402	
	SUB-TOTAL	\$ 268,826	\$ -	\$ 268,826	\$ 268,826	0%	\$ 230,424	86%	\$ 38,402	



BUDGET UPDATE



South Shore Regional Vocational Technical High School - Hanover, MA February 28, 2026

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
CONSTRUCTION COSTS										
0502-0001	Construction Budget	\$ 223,603,801	\$ -	\$ 223,603,801	\$ 12,190,225	0%	\$ -	0%	\$ 223,603,801	
0508-0000	Change Orders	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ 223,603,801	\$ -	\$ 223,603,801	\$ 12,190,225	0%	\$ -	0%	\$ 223,603,801	
ALTERNATES										
0506-0000		\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
OTHER PROJECT COSTS										
0507-0000	Construction Contingency	\$ 11,180,190	\$ -	\$ 11,180,190	\$ -	0%	\$ -	0%	\$ 11,180,190	
	Miscellaneous Project Costs	\$ 1,150,000	\$ -	\$ 1,150,000	\$ -	0%	\$ -	0%	\$ 1,150,000	
0601-0000	Utility Company Fees	\$ 350,000	\$ -	\$ 350,000	\$ -	0%	\$ -	0%	\$ 350,000	
0602-0000	Testing Services	\$ 400,000	\$ -	\$ 400,000	\$ -	0%	\$ -	0%	\$ 400,000	
0699-0000	Other Project Costs	\$ 400,000	\$ -	\$ 400,000	\$ -	0%	\$ -	0%	\$ 400,000	
	Furnishings and Equipment	\$ 8,854,000	\$ -	\$ 8,854,000	\$ -	0%	\$ -	0%	\$ 8,854,000	
0701-0000	Furnishings	\$ 6,424,000	\$ -	\$ 6,424,000	\$ -	0%	\$ -	0%	\$ 6,424,000	
0702-0000	Equipment	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0703-0000	Technology Equipment	\$ 2,430,000	\$ -	\$ 2,430,000	\$ -	0%	\$ -	0%	\$ 2,430,000	
0801-0000	Owner's Contingency	\$ 1,118,019	\$ -	\$ 1,118,019	\$ -	0%	\$ -	0%	\$ 1,118,019	
	SUB-TOTAL	\$ 22,302,209	\$ -	\$ 22,302,209	\$ -	0%	\$ -	0%	\$ 22,302,209	
TOTAL PROJECT BUDGET		\$ 276,449,480	\$ -	\$ 276,449,480	\$ 41,693,621	15%	\$ 15,838,278	6%	\$ 260,611,202	

FUNDING SOURCES		Max w/ Conting.	Max w/o Conting.	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate
Maximum State Share		\$ 111,716,443	\$ 109,541,623					
Local Share		\$ 164,733,037	\$ 166,907,857					
SUB-TOTAL		\$ 276,449,480	\$ 276,449,480	\$ 276,449,480	\$ -	\$ 12,298,209	\$ 264,151,271	39.62%

Feasibility Study Agreement Budget Transfers:

FSA BRR	1	12/14/2023	Transfer \$28,050 from Other Contingency to OPM Feasibility Study/Schematic Design to fund Cost Estimating Services for Preferred Schematic Report and Schematic Design Phases
FSA BRR	2	To be submitted	Transfer \$858 from Other Contingency to OPM Feasibility Study/Schematic Design to fund OPM Amendment No. 3, \$23,956 from Other Contingency to A&E Feasibility Study/Schematic Design to fund Designer Amendment No. 5



SCHEDULE UPDATE



The project is currently on target to hit the following updated milestone dates:

- *Construction Documents 100%: April 2026*
- *Early Package Site Work: April – July 2026*
- *Construction of Building: July 2026 – August 2028*
- *School Opening: September 2028*



Questions/New Business