

SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Hanover, MA



OPM Monthly Project Update Report

January 2025

FS	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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During the month of January, the Project Team continued to meet on a weekly basis to discuss programming, schedule, and budget. Leftfield, DRA and Suffolk Construction continued to support the District with by providing project related information and attending community meetings and forums. As indicated below, the Project received approval at the October 30th MSBA Board Meeting and District wide approval on January 25th, 2025.

The project is currently on target to hit the following updated milestone dates:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 2/29/24 - Preferred Schematic Report (PSR) due to MSBA
- 3/27/24 – MSBA Facilities Assessment Subcommittee (FAS) Meeting
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 8/29/24 – Schematic Design (SD) Report to be submitted to MSBA
- 10/30/24 - MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: January 25th, 2025

I. TASKS COMPLETED THROUGH January 2025

The following tasks were completed in the month of January 2025:

1/7/25	Weekly Project Team Meeting
1/8/25	Weekly Working Group Meeting
1/14/25	Weekly Project Team Meeting
1/15/25	Weekly Working Group Meeting
1/21/25	Weekly Project Team Meeting
1/22/25	Weekly Working Group Meeting
1/25/25	District-Wide Ballot Vote

X. TASKS PLANNED FOR February 2025

The following tasks are planned for the month of February 2025:

2/4/25	Weekly Project Team Meeting
2/5/25	Weekly Working Group Meeting
2/11/25	Weekly Project Team Meeting
2/12/25	Weekly Working Group Meeting
2/12/25	School Building Committee Meeting
2/18/25	Weekly Project Team Meeting
2/19/25	Weekly Working Group Meeting
2/25/25	Weekly Project Team Meeting
2/26/25	Weekly Working Group Meeting

XI. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$0.00 this month.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated January 31, 2025.

XII. PROJECT SCHEDULE OVERVIEW

The Project is on track to hit the following key milestones:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 2/29/24 - Preferred Schematic Report (PSR) due to MSBA
- 3/27/24 - MSBA Facilities Assessment Subcommittee (FAS) Meeting
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 8/29/24 - Schematic Design (SD) Report to be submitted to MSBA
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- District Vote: January 25, 2025

Please see attached updated Preliminary Project Schedule for more information.

XIII. CONTRACT AMENDMENTS/BUDGET TRANSFERS

There were no Contract Amendments or Budget Transfers during the month of January 2025.

Refer to the attached Total Project Budget Status Report, dated January 31, 2025.

XIV. WORKFORCE PARTICIPATION

The Minority Business Enterprise (MBE) participation goal is 6.6% and for Women Business Enterprise (WBE) participation, the goal is 15%. Based on the Designer Subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 6.75% and WBE is 15% for a combined total MBE/WBE participation of 21.75%. The percentages are in the process of being updated for Design Development through Closeout of the project.

Update for January 2025:

Minority Hours:	0	Minority Workforce Participation:	0.00%
Women Hours:	0	Women Workforce Participation:	0.00%
Total Hours Worked:	11		

XV. COMMUNITY OUTREACH

The South Shore Tech project website has been pushed out to the SBC and community. The website will be used throughout the project to keep the community up to date with the latest information. Approved meeting minutes, agendas, monthly reports, MSBA submissions, presentation materials, and more will be posted to the website.

There have been a number of Community Forums during the past several months. During the month of July the Project Team attended meeting with the Town officials in Hanover on July 11th and a meeting with abutters on July 31st. Additionally, during August, September, and October the project team continued to meet with local officials and residents in all nine communities to discuss the project.

During the months of November, December, and January, the Team continued the Community Outreach, attending local Meetings, throughout the District. In addition to the PTO meetings, the Project Team had a strong presence at a number of gatherings, from Holiday fairs to Town Farmer's Markets to Rotary Club Events.

Community Forums have been and will continue to be held in each community to ensure that the team is getting the word out about the project and meeting the community where they are. Most meetings and public forums are recorded and posted to the project website as well.

Superintendent Hickey has also been presenting project updates in each community as well as making himself available for informational meetings on zoom or in-person to parents and the public. Sending community official standing boards and committees have been invited to participate in SBC meetings either in-person or remotely.

XVI. ATTACHMENTS

MSBA Online Report Submission, dated February 7, 2025

Total Project Budget Status Report, dated January 31, 2025

Monthly and Cumulative Cash Flow Reports, dated January 31, 2025

Preliminary Project Schedule, dated January 31, 2025