

**SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

**Hanover, MA**



**OPM Monthly Project Update Report**

**May 2024**

FS	<b>SD</b>	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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During the month of May, the District and the Project Team continued the Construction Manager at-Risk procurement process. As previously described, the procurement was a two-step process, the first of which is soliciting Statements of Qualifications (SOQ) packages from CM firms – those were due on March 27 and six firms submitted. The subcommittee reviewed the SOQ's and determined all six firms to be qualified to receive the invitation to submit a proposal. Five of the six firms then submitted proposals on May 1, which resulted in interviews being held on May 9<sup>th</sup> & 10<sup>th</sup>. The submitting firms are Consigli, Gilbane, Lee Kennedy, Suffolk and Turner. Following the interviews on May 9<sup>th</sup> & May 10<sup>th</sup>, the Selection Committee ranked firms based on their technical proposal and interviews before opening the price proposals. After the initial ranking process based on proposals and interviews, the price proposals were opened, and the firms were ranked again. As a result of this process, the Selection Committee agreed to move forward with the top ranked CM Firm Suffolk Construction.

The project is currently on target to hit the following updated milestone dates:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 2/29/24 - Preferred Schematic Report (PSR) due to MSBA
- 3/27/24 – MSBA Facilities Assessment Subcommittee (FAS) Meeting
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 8/29/24 – Schematic Design (SD) Report to be submitted to MSBA
- 10/30/24 - MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: January 2025

## I. TASKS COMPLETED THROUGH MAY 2024

The following tasks were completed in the month of May 2024:

05/07/24	Weekly Project Team Meeting
05/08/24	Weekly Working Group Meeting
05/09/24	CM at-Risk Interviews #1
05/10/24	CM at-Risk Subcommittee Deliberations
05/10/24	South Shore Tech Legislative Breakfast
05/14/24	Weekly Project Team Meeting
05/15/24	Weekly Working Group Meeting
05/21/24	Weekly Project Team Meeting
05/22/24	Weekly Working Group Meeting
05/22/24	School Building Committee Meeting
05/28/24	Weekly Project Team Meeting
05/29/24	Weekly Working Group Meeting

## **XV. TASKS PLANNED FOR JUNE 2024**

The following tasks are planned for the month of June 2024:

06/04/24	Weekly Project Team Meeting
06/05/24	Weekly Working Group Meeting
06/11/24	Weekly Project Team Meeting
06/12/24	Weekly Working Group Meeting
06/18/24	Weekly Project Team Meeting
06/19/24	Weekly Working Group Meeting
06/25/24	Weekly Project Team Meeting
06/26/24	Weekly Working Group Meeting
06/26/24	School Building Committee Meeting

## **XVI. PROJECT BUDGET OVERVIEW**

Expenditures against the budget totaled \$247,689.30 this month.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated May 31, 2024.

## **XVII. PROJECT SCHEDULE OVERVIEW**

The Project is on track to hit the following key milestones:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 2/29/24 - Preferred Schematic Report (PSR) due to MSBA
- 3/27/24 - MSBA Facilities Assessment Subcommittee (FAS) Meeting
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 8/29/24 - Schematic Design (SD) Report to be submitted to MSBA
- 10/30/24 - MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: January 2025

Please see attached updated Preliminary Project Schedule for more information.

## **XVIII. CONTRACT AMENDMENTS/BUDGET TRANSFERS**

Designer Contract Amendment No. 4 was approved at the SBC meeting on 04/25/2024. This Amendment was for Haz-Mat Sampling Analysis and Estimate. The total Amendment No 4. Cost is \$27,797 and fits within the budget currently available in the A&E Feasibility Study/Schematic Design budget line item. Designer Contract Amendment No. 5 was

approved by the SBC at their May 22, 2024, meeting. This amendment included Traffic Impact Analysis as indicated in Bryant Associates Proposal dated 04/24/2024. Services will include Data Collection and Review, Analysis, Field Review, Site Plan Review and Analysis and Final Report. This amendment also included Schematic Design Phase Geotechnical Engineering Services per O'Reilly, Talbot & Okun proposal, dated May 13, 2024. Main services shall be soil borings, field observation, laboratory testing, and engineering analysis. It will also produce a Schematic Design and Narrative. The total Amendment No. 5 cost is \$67,540.00 and fits within the budget currently available in the A&E Feasibility Study/Environmental & Site/Schematic Design budget line item.

Refer to the attached Total Project Budget Status Report, dated May 31, 2024.

## **XIX. WORKFORCE PARTICIPATION**

The Minority Business Enterprise (MBE) participation goal is 6.6% and for Women Business Enterprise (WBE) participation, the goal is 15%. Based on the Designer Subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 6.75% and WBE is 15% for a combined total MBE/WBE participation of 21.75%. The percentages are in the process of being updated for Design Development through Closeout of the project.

Update for May 2024:

Minority Hours: 20	Minority Workforce Participation: 4.81%
Women Hours: 42	Women Workforce Participation: 10.10%
Total Hours Worked: 416	

## **XX. COMMUNITY OUTREACH**

The South Shore Tech project website has been pushed out to the SBC and community. The website will be used throughout the project to keep the community up to date with the latest information. Approved meeting minutes, agendas, monthly reports, MSBA submissions, presentation materials, and more will be posted to the website.

There are a series of Community Forums scheduled for the next few months including Whitman Day on June 8<sup>th</sup> and Hanover Day on June 22<sup>nd</sup>. Each Forum is to be held in a different sending community to ensure that the team is getting the word out about the project and meeting the community where they are. Most meetings and public forums are recorded and posted to the project website as well.

Superintendent Hickey has also been presenting project updates in each community as well as making himself available for informational one on one zoom or in person meetings

to parents and the general public. Sending community official standing boards and committees have been invited to participate in SBC meetings either in person or remotely.

## **XXI. ATTACHMENTS**

MSBA Online Report Submission, dated June 6, 2024  
Total Project Budget Status Report, dated May 31, 2024  
Monthly and Cumulative Cash Flow Reports, dated May 31, 2024  
Preliminary Project Schedule, dated May 31, 2024

**DRAFT**

**Leftfield, LLC**

**Jennifer Carlson**

**Progress Report as of Date 5/31/2024**

District Name	South Shore Regional Voc Tech	MSBA ID	202108730605
School Name	So Shore Voc Tech High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Thomas Hickey
Project Director	Jennifer Carlson	Total Project Budget (ProPay)	\$2,000,000
Designer Firm Name	Drumme Rosane Anderson, Inc.	Encumbered (Reporting Period)	\$0
Principal	Carl R Franceschi	Encumbered (to Date)	\$1,589,772
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$1,166,035
General Contractor Contact Name		Project Completion Percentage	58%

**OPM**

**Leftfield, LLC**

**Progress Report as of Date 5/31/2024**

**Contract Summary**

**Payment Summary**

Original Contract Amount	\$180,000	Total Contract Amount	\$428,050
Contract Amendments (to Date)	2	Invoices Paid (to Date)	\$323,900
Value of Contract Amendments (to Date)	\$248,050	Invoices Received (Reporting Period)	\$57,500
Total Contract Amount	\$428,050	Contract Amount Remaining	\$46,650
Contract Amendments as Percentage of Original Contract Amount	137.8%		

OPM Activities (Reporting Period)	II. 05/07/24 Weekly Project Team Meeting III. 05/08/24 Weekly Working Group Meeting IV. 05/09/24 CM at-Risk Interviews #1 V. 05/10/24 CM at-Risk Subcommittee Deliberations VI. 05/10/24 South Shore Tech Legislative Breakfast VII. 05/14/24 Weekly Project Team Meeting VIII. 05/15/24 Weekly Working Group Meeting IX. 05/21/24 Weekly Project Team Meeting X. 05/22/24 Weekly Working Group Meeting XI. 05/22/24 School Building Committee Meeting XII. 05/28/24 Weekly Project Team Meeting XIII. 05/29/24 Weekly Working Group Meeting
Project Budget Status	Expenditures against this budget totaled 57,500 this month. Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated May 31, 2024.
MSBA Closeout Status	This project is in Schematic Design.
Potential Issues	There are no potential issues at this time.

**DESIGNER**

**Drumme Rosane Anderson, Inc.**

**Progress Report as of Date 5/31/2024**

**Contract Summary**

**Payment Summary**

Original Contract Amount	\$1,000,000	Total Contract Amount	\$1,161,722
Contract Amendments (to Date)	5	Invoices Paid (to Date)	\$539,446
Value of Contract Amendments (to Date)	\$161,722	Invoices Received (Reporting Period)	\$190,189
Total Contract Amount	\$1,161,722	Contract Amount Remaining	\$432,087
Contract Amendments as Percentage of Original Contract Amount	16.2%		

**MBE/WBE**

**Workforce Participation**

MBE Percentage	6.6%	Total Hours	416
MBE Actual	6.8%	Minority Hours	20
WBE Percentage	15.0%	Minority Percentage	4.8%
WBE Actual	15.0%	Minority Workforce Participation	
		Female Hours	42
		Female Percentage	10.1%
		Female Workforce Participation	

**RFIs and Submittals**

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	
Notes	
Remaining Open RFIs – Past 60 Days	
Notes	
Remaining Open RFIs – Past 90 Days	
Notes	
Submittals Received (Reporting Period)	
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Schematic Design	Phase Scheduled Completion Date	10/30/2024
Designer Activities (Reporting Period)	II. 05/07/24 Weekly Project Team Meeting III. 05/08/24 Weekly Working Group Meeting IV. 05/09/24 CM at-Risk Interviews #1 V. 05/10/24 CM at-Risk Subcommittee Deliberations VI. 05/10/24 South Shore Tech Legislative Breakfast VII. 05/14/24 Weekly Project Team Meeting VIII. 05/15/24 Weekly Working Group Meeting IX. 05/21/24 Weekly Project Team Meeting X. 05/22/24 Weekly Working Group Meeting XI. 05/22/24 School Building Committee Meeting XII. 05/28/24 Weekly Project Team Meeting XIII. 05/29/24 Weekly Working Group Meeting		
30 Day Look Ahead			
Commissioning Consultant	Not yet assigned.		
Commissioning Consultant Status	Not yet assigned.		

**GENERAL CONTRACTOR**

Progress Report as of Date 5/31/2024

**Contract Summary**

Original Contract Amount (including CM-At-Risk Amendments)	
Change Orders (to Date)	
Value of Change Orders (to Date)	
Total Contract Amount	
Procurement Type	Undetermined
Change Orders as Percentage of Original Contract Amount	
Pending Change Orders	
Change Order Status	

**Payment Summary**

Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining

**MBE/WBE**

MBE Percentage
MBE Actual
WBE Percentage
WBE Actual

**Workforce Participation**

Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

**Schedule Assessment**

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported)

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

**Certification**

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

**Kevin Sullivan**

Print Name

*Kevin Sullivan*

Signature

**6/6/2024**

Date



**Total Project Budget Status Report**

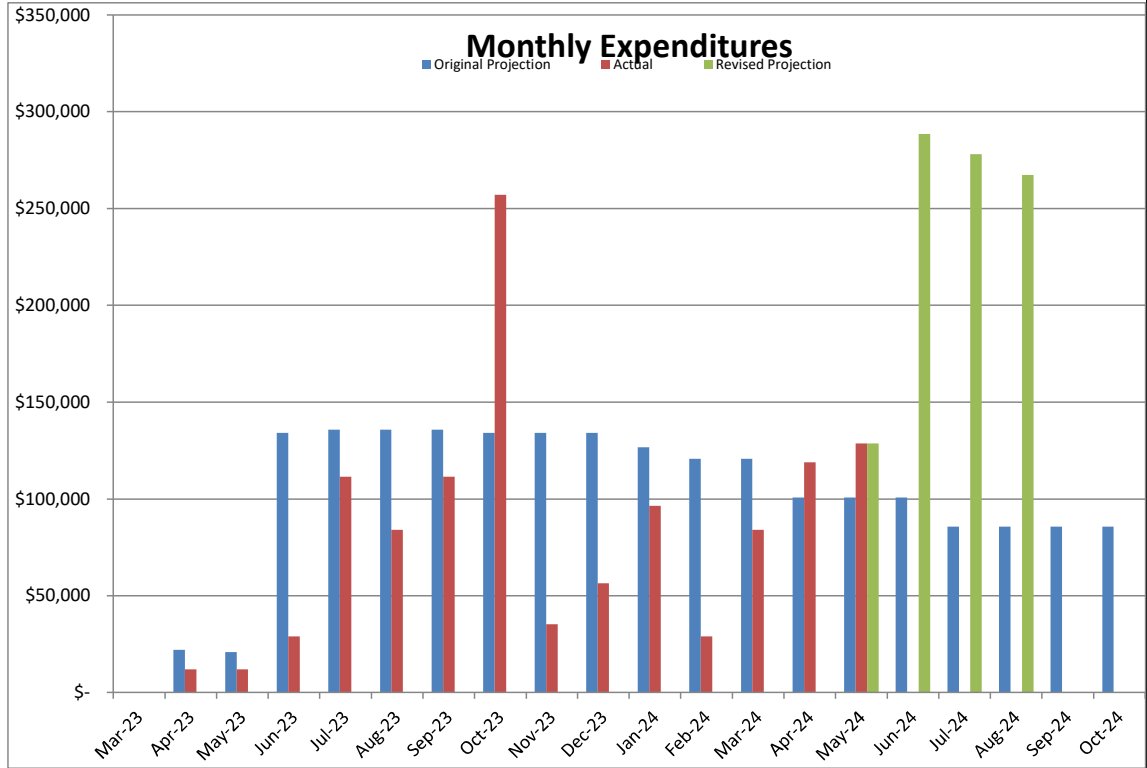
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$28,050	\$ 428,050	\$ 428,050	100%	\$ 381,400	89%	\$ 46,650	1
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,100,000		\$ 1,100,000	\$ 1,161,722	106%	\$ 784,635	71%	\$ 315,365	
0003-0000	Environmental & Site	\$ 300,000		\$ 300,000	\$ -	0%	\$ -	0%	\$ 300,000	
0004-0000	Other	\$ 200,000	\$ (28,050)	\$ 171,950	\$ -	0%	\$ -	0%	\$ 171,950	
	<b>SUB-TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 1,589,772</b>	<b>79%</b>	<b>\$ 1,166,035</b>	<b>58%</b>	<b>\$ 833,965</b>	

<b>TOTAL PROJECT BUDGET</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 1,589,772</b>	<b>79%</b>	<b>\$ 1,166,035</b>	<b>58%</b>	<b>\$ 833,965</b>
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FUNDING SOURCES		Max w/ Conting.	Max w/o Conting.	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate
Maximum State Share		\$ 1,112,600	\$ 1,112,600					
Local Share		\$ 887,400	\$ 887,400					
<b>SUB-TOTAL</b>		<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2,000,000</b>	<b>55.63%</b>

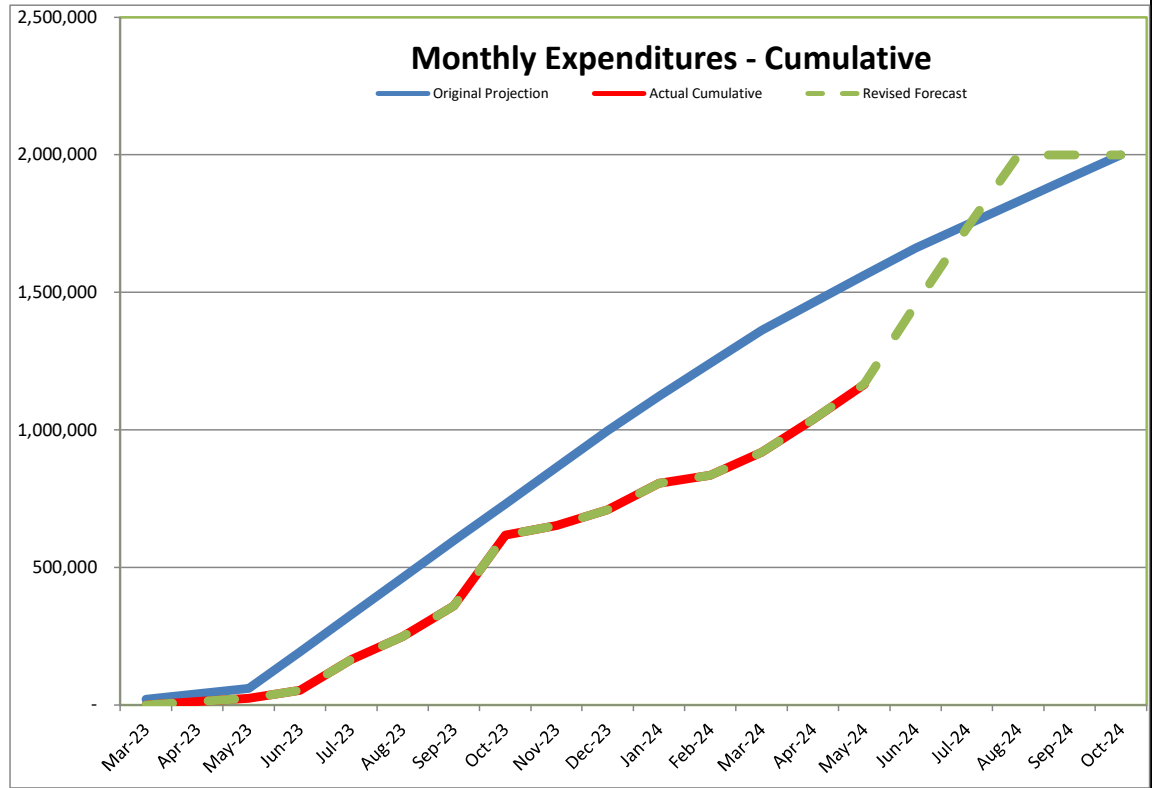
Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Feb-23	\$ -	\$ -	\$ -
Mar-23	\$ -	\$ -	\$ -
Apr-23	\$ 22,000	\$ 12,000	\$ -
May-23	\$ 21,000	\$ 12,000	\$ -
Jun-23	\$ 134,206	\$ 29,000	\$ -
Jul-23	\$ 135,706	\$ 111,500	\$ -
Aug-23	\$ 135,706	\$ 84,000	\$ -
Sep-23	\$ 135,706	\$ 111,500	\$ -
Oct-23	\$ 134,206	\$ 257,110	\$ -
Nov-23	\$ 134,206	\$ 35,251	\$ -
Dec-23	\$ 134,206	\$ 56,500	\$ -
Jan-24	\$ 126,706	\$ 96,485	\$ -
Feb-24	\$ 120,706	\$ 29,000	\$ -
Mar-24	\$ 120,706	\$ 84,000	\$ -
Apr-24	\$ 100,706	\$ 119,000	\$ -
May-24	\$ 100,706	\$ 128,689	\$ 128,689
Jun-24	\$ 100,706		\$ 288,500
Jul-24	\$ 85,706		\$ 278,150
Aug-24	\$ 85,706		\$ 267,315
Sep-24	\$ 85,706		\$ -
Oct-24	\$ 85,704		\$ -
<b>Total:</b>	<b>\$ 2,000,000</b>	<b>\$ 1,166,035</b>	<b>\$ 2,128,689</b>



Cumulative Cash Flow

Date	Original Projection	Actual Cumulative	Revised Forecast
Feb-23	-	\$ -	\$ -
Mar-23	20,000	\$ -	\$ -
Apr-23	40,000	\$ 12,000	\$ 12,000
May-23	60,000	\$ 24,000	\$ 24,000
Jun-23	193,206	\$ 53,000	\$ 53,000
Jul-23	327,912	\$ 164,500	\$ 164,500
Aug-23	462,618	\$ 248,500	\$ 248,500
Sep-23	597,324	\$ 360,000	\$ 360,000
Oct-23	730,530	\$ 617,110	\$ 617,110
Nov-23	863,736	\$ 652,361	\$ 652,361
Dec-23	996,942	\$ 708,861	\$ 708,861
Jan-24	1,122,648	\$ 805,346	\$ 805,346
Feb-24	1,242,354	\$ 834,346	\$ 834,346
Mar-24	1,362,060	\$ 918,346	\$ 918,346
Apr-24	1,461,766	\$ 1,037,346	\$ 1,037,346
May-24	1,561,472	\$ 1,166,035	\$ 1,166,035
Jun-24	1,661,178	\$	\$ 1,454,535
Jul-24	1,745,884	\$	\$ 1,732,685
Aug-24	1,830,590	\$	\$ 2,000,000
Sep-24	1,915,296	\$	\$ 2,000,000
Oct-24	2,000,000	\$	\$ 2,000,000
<b>Total:</b>	<b>\$ 2,000,000</b>	<b>\$ 1,166,035</b>	<b>\$ 2,000,000</b>



**SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**  
**Preliminary Project Schedule**



5/31/2024

Task Name	Duration (days)	Start	Finish
<b>Procure OPM [MOD 2]</b>	<b>34</b>	<b>Thursday, January 5, 2023</b>	<b>Tuesday, February 7, 2023</b>
OPM interviews	1	Thursday, January 5, 2023	Thursday, January 5, 2023
OPM fee review & approval	33	Friday, January 6, 2023	Tuesday, February 7, 2023
MSBA OPM meeting approval	1	Monday, February 6, 2023	Monday, February 6, 2023
MSBA OPM letter issued	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
OPM contract executed	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
<b>Procure Architect [MOD 2]</b>	<b>115</b>	<b>Tuesday, February 7, 2023</b>	<b>Thursday, June 1, 2023</b>
Committee reviews & approves issuance RFS to the MSBA	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
LF issues RFS to the MSBA	1	Wednesday, February 8, 2023	Wednesday, February 8, 2023
MSBA-RFS review period	14	Wednesday, February 8, 2023	Tuesday, February 21, 2023
Finalize RFS with MSBA/BC	1	Tuesday, February 28, 2023	Tuesday, February 28, 2023
Ad submitted in Central Register & local newspaper	1	Thursday, February 23, 2023	Thursday, February 23, 2023
Select 3 members for DSP team / Assign DSP subcommittee	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
Ad appears in Central Register	1	Wednesday, March 1, 2023	Wednesday, March 1, 2023
On-Site RFS briefing	1	Tuesday, March 7, 2023	Tuesday, March 7, 2023
Receive RFS designer submissions	1	Thursday, March 30, 2023	Thursday, March 30, 2023
Review RFS & check references	13	Thursday, March 30, 2023	Tuesday, April 11, 2023
Submit initial RFS packets to the MSBA DSP	1	Tuesday, April 11, 2023	Tuesday, April 11, 2023
Submit reference check data to the MSBA DSP [MSBA deadline]	1	Tuesday, April 18, 2023	Tuesday, April 18, 2023
Designer Selection Panel Dry Run	1	Monday, April 24, 2023	Monday, April 24, 2023
Attend MSBA 1st DSP Meeting [assume rank and interview option is selected]	1	Tuesday, April 25, 2023	Tuesday, April 25, 2023
Attend MSBA 2nd DSP Meeting for Interviews	1	Tuesday, May 9, 2023	Tuesday, May 9, 2023
MSBA DSP issues official ranking and letter Re: Top Ranked Design Firm	1	Wednesday, May 10, 2023	Wednesday, May 10, 2023
Negotiate Designer Fee	17	Wednesday, May 10, 2023	Friday, May 26, 2023
Present designer contact to Building Committee	1	Friday, May 26, 2023	Friday, May 26, 2023
Designer contract - review by BC	7	Friday, May 26, 2023	Thursday, June 1, 2023
Designer contract - approval by BC	1	Thursday, June 1, 2023	Thursday, June 1, 2023
Execute Designer contact	1	Thursday, June 1, 2023	Thursday, June 1, 2023
Develop schedule/work plan	41	Thursday, June 1, 2023	Tuesday, July 11, 2023
BC approves work plan	1	Thursday, August 3, 2023	Thursday, August 3, 2023
MSBA/District kick off meeting	1	Tuesday, July 18, 2023	Tuesday, July 18, 2023
<b>FEASIBILITY STUDY [MOD 3]</b>	<b>329</b>	<b>Wednesday, May 31, 2023</b>	<b>Wednesday, April 24, 2024</b>
<b>Preliminary Design Program (PDP)</b>	<b>219</b>	<b>Wednesday, May 31, 2023</b>	<b>Friday, January 5, 2024</b>
Educational Programming	91	Wednesday, May 31, 2023	Tuesday, August 29, 2023
Ed. Visioning kick off meeting	1	Wednesday, May 31, 2023	Wednesday, May 31, 2023
Educational Visioning Group Workshop #1	1	Tuesday, June 20, 2023	Tuesday, June 20, 2023
Educational Visioning Group Workshop #2	1	Tuesday, July 11, 2023	Tuesday, July 11, 2023
Educational Visioning Public Forum	1	Thursday, July 13, 2023	Thursday, July 13, 2023
Educational Visioning Group Workshop #3	1	Tuesday, July 18, 2023	Tuesday, July 18, 2023
Teachers Workshop	1	Tuesday, August 29, 2023	Tuesday, August 29, 2023
EDUCATIONAL PLAN; Ed plan statement of teaching philosophy, methods and goals.	114	Wednesday, May 31, 2023	Thursday, September 21, 2023
Initial space summary ("ISS")	18	Tuesday, August 29, 2023	Friday, September 15, 2023
Evaluation of existing conditions	40	Monday, June 19, 2023	Friday, July 28, 2023
Meetings	304	Tuesday, February 7, 2023	Thursday, December 7, 2023

<b>** Submit PDP to the MSBA **</b>	1	Friday, October 27, 2023	Friday, October 27, 2023
MSBA PDP Review	412	Friday, October 27, 2023	Wednesday, December 11, 2024
Receive MSBA PDP comments	1	Monday, December 11, 2023	Monday, December 11, 2023
District returns responses to MSBD PDP comments	1	Friday, January 5, 2024	Friday, January 5, 2024
<b>Preferred Schematic Report (PSR)</b>	178	Monday, October 30, 2023	Wednesday, April 24, 2024
Prepare and Submit Project Notification to Mass Historical Commission and Receive MHC Response	32	Friday, February 16, 2024	Monday, March 18, 2024
SBC Vote to Submit PSR	1	Thursday, February 22, 2024	Thursday, February 22, 2024
<b>*** Submit PSR to the MSBA ***</b>	1	Thursday, February 29, 2024	Thursday, February 29, 2024
MSBA Review Period	22	Friday, March 1, 2024	Friday, March 22, 2024
Respond to MSBA PSR review comments	15	Monday, March 25, 2024	Monday, April 8, 2024
MSBA Facilities Assessment Committee (FAS) review (3/13 or 3/27)	15	Wednesday, March 13, 2024	Wednesday, March 27, 2024
Respond to MSBA FAS Comments	8	Wednesday, March 27, 2024	Wednesday, April 3, 2024
<b>★★MSBA BOD Mtg - PSR - Proceed to Schematic★★</b>	1	Wednesday, April 24, 2024	Wednesday, April 24, 2024
<b>Schematic Design [MOD 4]</b>	<b>306</b>	<b>Thursday, April 25, 2024</b>	<b>Monday, February 24, 2025</b>
<b>DESE submittal (confirm submittal date with MSBA)</b>	1	Thursday, August 29, 2024	Thursday, August 29, 2024
MSBA Review of DESE Submittal	22	Friday, August 30, 2024	Friday, September 20, 2024
DESE Review and Approval	22	Saturday, September 21, 2024	Saturday, October 12, 2024
<b>Schematic Design Submittal</b>	128	Wednesday, April 24, 2024	Thursday, August 29, 2024
SD Cost Estimates and Reconciliation	29	Monday, July 1, 2024	Monday, July 29, 2024
MSBA and Bond Counsel to Review Vote Language	15	Monday, August 12, 2024	Monday, August 26, 2024
Submit SD Budget to MSBA	1	Thursday, August 15, 2024	Thursday, August 15, 2024
SBC Vote to Approve SD Submission to MSBA	1	Thursday, August 15, 2024	Thursday, August 15, 2024
MSBA Schematic Design Notification	1	Thursday, August 15, 2024	Thursday, August 15, 2024
<b>** Schematic Design Submitted to the MSBA **</b>	1	Thursday, August 29, 2024	Thursday, August 29, 2024
MSBA Project Scope and Budget meeting	1	Wednesday, October 30, 2024	Wednesday, October 30, 2024
MSBA Review Comments Issued	22	Thursday, August 29, 2024	Thursday, September 19, 2024
Respond to MSBA Comments	15	Friday, September 20, 2024	Friday, October 4, 2024
<b>★★MSBA BOD Meeting - SD Approval★★</b>	1	Wednesday, October 30, 2024	Wednesday, October 30, 2024
120-day duration to secure funding authorization	121	Wednesday, October 30, 2024	Thursday, February 27, 2025
District executes PSBA	8	Wednesday, October 30, 2024	Wednesday, November 6, 2024
<b>★★District Wide Ballot★★</b>	1	Saturday, January 25, 2025	Saturday, January 25, 2025
<b>★★Execute PFA★★</b>	1	Monday, February 24, 2025	Monday, February 24, 2025
<b>CM PROCUREMENT [applicable if committee decides to utilize CM-R methodology]</b>	<b>-218</b>	<b>Saturday, December 14, 2024</b>	<b>Friday, May 10, 2024</b>
SBC Approves Use of CM at Risk Delivery & Selection Committee	1	Saturday, December 14, 2024	Saturday, December 14, 2024
Prequalification Committee is formed (PQC)	1	Thursday, February 22, 2024	Thursday, February 22, 2024
Selection Committee is formed (SC)	1	Thursday, February 22, 2024	Thursday, February 22, 2024
CM at Risk Application & Submit to OIG (If Applicable)	1	Friday, January 19, 2024	Friday, January 19, 2024
Office of Inspector General Review & Approval	1	Friday, February 16, 2024	Friday, February 16, 2024
CM at Risk RFQ Issued	1	Wednesday, March 6, 2024	Wednesday, March 6, 2024
CM at Risk SOQs Due	1	Wednesday, March 20, 2024	Wednesday, March 20, 2024
CM at Risk RFP Issued	1	Wednesday, April 3, 2024	Wednesday, April 3, 2024
CM at Risk Proposals Due	1	Wednesday, April 24, 2024	Wednesday, April 24, 2024

CM at Risk Interviews (notify CMs that all will be interviewed on this date in RFP)	1	Monday, May 6, 2024	Friday, May 10, 2024
CM at Risk Award / Notice to Proceed	1	Friday, May 10, 2024	Friday, May 10, 2024
Preconstruction	759	Friday, May 10, 2024	Monday, June 8, 2026
<b>Design Development</b>	<b>177</b>	<b>Thursday, January 2, 2025</b>	<b>Friday, June 27, 2025</b>
Design Development Documents	106	Thursday, January 2, 2025	Friday, April 18, 2025
DD Cost Estimate	21	Friday, April 18, 2025	Friday, May 9, 2025
DD Value Engineering and Reconciliation	14	Saturday, May 10, 2025	Friday, May 23, 2025
<b>** Submit DD package to MSBA **</b>	1	Friday, May 23, 2025	Friday, May 23, 2025
MSBA Issues Comments	22	Friday, May 23, 2025	Friday, June 13, 2025
Response to MSBA Comments	14	Friday, June 13, 2025	Friday, June 27, 2025
<b>CD 60% Phase_MSBA Submission</b>	<b>160</b>	<b>Friday, June 27, 2025</b>	<b>Thursday, December 4, 2025</b>
Develop CD 60% Documents	91	Friday, June 27, 2025	Thursday, September 25, 2025
CD 60% Cost Estimate	21	Thursday, September 25, 2025	Thursday, October 16, 2025
CD 60% VE and Reconciliation	14	Thursday, October 16, 2025	Thursday, October 30, 2025
<b>** Submit 60% CD MSBA submission **</b>	1	Thursday, October 30, 2025	Thursday, October 30, 2025
MSBA Issues Comments	21	Thursday, October 30, 2025	Thursday, November 20, 2025
Response to MSBA Comments	14	Thursday, November 20, 2025	Thursday, December 4, 2025
<b>CD 90% Phase_MSBA Submission</b>	<b>133</b>	<b>Thursday, December 4, 2025</b>	<b>Thursday, April 16, 2026</b>
Develop CD 90% Documents	63	Thursday, December 4, 2025	Thursday, February 5, 2026
CD 90% Cost Estimate	21	Thursday, February 5, 2026	Thursday, February 26, 2026
CD 90% VE and Reconciliation	14	Thursday, February 26, 2026	Thursday, March 12, 2026
<b>** Submit 90% CD MSBA submission **</b>	1	Thursday, March 12, 2026	Thursday, March 12, 2026
MSBA Issues Comments	21	Thursday, March 12, 2026	Thursday, April 2, 2026
Response to MSBA Comments	14	Thursday, April 2, 2026	Thursday, April 16, 2026
<b>Final 100% CD MSBA submission - for record only</b>	<b>41 days</b>		
100% CD drawings developed	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Prepare 100% CDs for Final Bidding	8	Sunday, May 31, 2026	Monday, June 8, 2026
<b>** Submit 100% CD (Bid) drawings/specs/GMP to MSBA ** FOR RECORD</b>	1	Monday, June 8, 2026	Monday, June 8, 2026
<b>PERMITTING - STATE and LOCAL JURISDICTIONAL APPROVALS</b>	<b>459</b>	<b>Thursday, October 30, 2025</b>	<b>Monday, February 1, 2027</b>
Zoning Board of Appeals	98	Thursday, December 4, 2025	Thursday, March 12, 2026
Notice of Intent to Conservation Commission (Review based on Preliminary Site Design w/ Final Site Design due at 60% CDs)	1	Thursday, October 30, 2025	Thursday, October 30, 2025
NPDS Construction General Permit	45	Thursday, April 16, 2026	Sunday, May 31, 2026
EPA-NPDES / SWPPP	25	Sunday, May 31, 2026	Thursday, June 25, 2026
Permits from Town Engineering Dept.	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Special Permit to Planning Dept.	35	Thursday, September 25, 2025	Thursday, October 30, 2025
Building Permit	246	Sunday, May 31, 2026	Monday, February 1, 2027
<b>Bidding</b>			
Early Site Work Bid Period (after 60% CDs, if possible)	28	Thursday, November 20, 2025	Thursday, December 18, 2025
Award Early Package Contract	1	Thursday, December 18, 2025	Thursday, December 25, 2025
Main Bid Period	30	Monday, June 8, 2026	Wednesday, July 8, 2026
Final GMP	28	Wednesday, July 8, 2026	Wednesday, August 5, 2026
<b>Construction</b>	<b>1469</b>	<b>Thursday, December 25, 2025</b>	<b>Wednesday, January 2, 2030</b>
Early Mobilization	28	Thursday, December 25, 2025	Thursday, January 22, 2026
Early Site Work Construction (if possible)	167	Thursday, January 22, 2026	Wednesday, July 8, 2026
Main Construction	842	Wednesday, July 8, 2026	Friday, October 27, 2028
<b>Building Substantial Completion</b>	1	Friday, October 27, 2028	Friday, October 27, 2028
FFE Installation	49	Friday, October 27, 2028	Friday, December 15, 2028
Punchlist	49	Friday, October 27, 2028	Friday, December 15, 2028

Final Completion of New School	1	Monday, December 18, 2028	Monday, December 18, 2028
Teacher Move-In	14	Monday, December 18, 2028	Monday, January 1, 2029
<b>School Opening</b>	1	Tuesday, January 2, 2029	Tuesday, January 2, 2029
Building Demo and Field Construction (if applicable)	365	Tuesday, January 2, 2029	Wednesday, January 2, 2030
<b>Project Closeout Phase</b>	<b>118</b>	<b>Wednesday, January 2, 2030</b>	<b>Tuesday, April 30, 2030</b>
Prepare and Submit Closeout Documents	90	Wednesday, January 2, 2030	Tuesday, April 2, 2030
Final Application for Payment	1	Tuesday, April 2, 2030	Tuesday, April 2, 2030
Submit 100% DCAMM Contractor Evaluations	7	Tuesday, April 2, 2030	Tuesday, April 9, 2030
Final Reimbursement Request	1	Tuesday, April 9, 2030	Tuesday, April 9, 2030
MSBA Closeout Documents Submitted	21	Tuesday, April 9, 2030	Tuesday, April 30, 2030
<b>LEED</b>	<b>1716</b>	<b>Thursday, January 2, 2025</b>	<b>Friday, September 14, 2029</b>
LEED Registration	21	Thursday, January 2, 2025	Thursday, January 23, 2025
LEED Kick-Off Meeting	1	Thursday, January 30, 2025	Thursday, January 30, 2025
Submit Design Submittal to USGBC	1	Monday, June 8, 2026	Monday, June 8, 2026
Final LEED 10-Month Cx Report	300	Friday, October 27, 2028	Thursday, August 23, 2029
Final Cx Report, Cx Completion Certificate	7	Friday, August 24, 2029	Friday, August 31, 2029
Construction Submittal to USGBC	14	Friday, August 31, 2029	Friday, September 14, 2029
Targeted Date of LEED Certification Letter	1	Friday, September 14, 2029	Friday, September 14, 2029
<b>DCAMM Documentation</b>	<b>960</b>	<b>Monday, June 8, 2026</b>	<b>Tuesday, January 23, 2029</b>
Designer evaluation for Design Phase	21	Monday, June 8, 2026	Monday, June 29, 2026
Designer evaluation for CA Phase	21	Friday, October 27, 2028	Friday, November 17, 2028
Contractor 50% evaluation	21	Thursday, September 2, 2027	Thursday, September 23, 2027
Contractor 100% evaluation	21	Tuesday, January 2, 2029	Tuesday, January 23, 2029