

SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Hanover, MA



OPM Monthly Project Update Report

November 2023

FS	SD	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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During the month of November, the Project Team began the Preferred Schematic Report (PSR) phase. The Project Team developed the building option designs and site designs further in order to get feedback from the School Building Committee. The SBC has been meeting every other week to review project updates and offer feedback on the designs.

The PSR pricing set documents will be issued to estimators on December 15, 2023 with final estimates expected by January 15, 2024. The SBC is scheduled to have two meetings in January – one to review the estimate information and the second to select a preferred option and authorize the submission of the PSR to the MSBA.

The project is currently on target to hit the following updated milestone dates:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 1/31/24 - Preferred Schematic Report (PSR) due to MSBA
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 6/27/24 – Schematic Design (SD) Report to be submitted to MSBA
- 8/28/24 - MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: January 2025

I. TASKS COMPLETED THROUGH NOVEMBER 2023

The following tasks were completed in the month of November 2023:

11/01/23	Weekly Working Group Meeting
11/02/23	School Building Committee Meeting
11/07/23	Weekly Project Team Meeting
11/08/23	Weekly Working Group Meeting
11/09/23	Community Forum #2 - Marshfield
11/14/23	Weekly Project Team Meeting
11/15/23	Weekly Working Group Meeting
11/15/23	School Building Committee Meeting
11/21/23	Weekly Working Group Meeting
11/28/23	Weekly Project Team Meeting
11/29/23	Weekly Working Group Meeting
11/30/23	School Building Committee Meeting

XV. TASKS PLANNED FOR DECEMBER 2023

The following tasks are planned for the month of December 2023:

12/05/23	Weekly Project Team Meeting
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12/05/23	Public Forum #3 – Rockland
12/06/23	Weekly Working Group Meeting
12/12/23	Weekly Project Team Meeting
12/13/23	Weekly Working Group Meeting
12/14/23	School Building Committee Meeting
12/14/23	Public Forum #4 – Whitman
12/15/23	Submit PSR Pricing Documents to Estimators
12/19/23	Weekly Project Team Meeting
12/20/23	Weekly Working Group Meeting

XVI. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$ 35,250.75 this month. Costs were for OPM and Designer Consultant Services for Feasibility Study.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated November 30, 2023.

XVII. PROJECT SCHEDULE OVERVIEW

The Project is on track to hit the following key milestones:

- 10/27/23 - Preliminary Design Program (PDP) Submission due to MSBA for staff review - SUBMITTED
- 1/31/24 - Preferred Schematic Report (PSR) due to MSBA
- 4/24/24 - MSBA Board of Directors Meeting to approve PSR
- 6/27/24 – Schematic Design (SD) Report to be submitted to MSBA
- 8/28/24 - MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: January 2025

Please see attached updated Preliminary Project Schedule for more information.

XVIII. CONTRACT AMENDMENTS/BUDGET TRANSFERS

Contract Amendment No. 2 for the total value of \$28,050.00 is based on A.M. Fogarty's Proposal, dated November 14, 2023, for Preferred Schematic Report and Schematic Design phase Cost Estimating Services for \$25,500.00 and includes LeftField's 10% administrative mark-up of \$2,550.00.

Refer to the attached Total Project Budget Status Report, dated November 30, 2023.

XIX. WORKFORCE PARTICIPATION

The Minority Business Enterprise (MBE) participation goal is 6.6% and for Women Business Enterprise (WBE) participation, the goal is 15%. Based on the Designer Subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 6.75% and WBE is 15% for a combined total MBE/WBE participation of 21.75%. The percentages are in the process of being updated for Design Development through Closeout of the project.

Cumulative Update for November 2023:

Minority Hours:	34	Minority Workforce Participation:	3.83%
Women Hours:	33	Women Workforce Participation:	3.71%
Total Hours Worked:	889		

XX. COMMUNITY OUTREACH

The South Shore Tech project website has been pushed out to the SBC and community. The website will be used throughout the project to keep the community up to date with the latest information. Approved meeting minutes, agendas, monthly reports, MSBA submissions, presentation materials, and more will be posted to the website.

There are a series of Community Forums scheduled for the next few months. Each Forum is to be held in a different sending community to ensure that the team is getting the word out about the project and meeting the community where they are. Most meetings are hybrid meetings and are recorded and posted to the project website as well.

XXI. ATTACHMENTS

MSBA Online Report Submission, dated November 30, 2023
Monthly Invoice Summary Packet, dated November 30, 2023
OPM Contract Amendment No. 2, dated December 14, 2023
Total Project Budget Status Report, dated November 30, 2023
Monthly and Cumulative Cash Flow Reports, dated November 30,
2023 Preliminary Project Schedule, dated November 30, 2023

DRAFT

Leftfield, LLC **Jennifer Carlson** **Progress Report as of Date 11/30/2023**

District Name	South Shore Regional Voc Tech	MSBA ID	202108730605
School Name	So Shore Voc Tech High	Project Name	
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Thomas Hickey
Project Director	Jennifer Carlson	Total Project Budget (ProPay)	\$2,000,000
Designer Firm Name	Drumme Rosane Anderson, Inc.	Encumbered (Reporting Period)	\$28,050
Principal	Carl R Franceschi	Encumbered (to Date)	\$1,488,000
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$652,361
General Contractor Contact Name		Project Completion Percentage	33%

OPM **Leftfield, LLC** **Progress Report as of Date 11/30/2023**

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$180,000	Total Contract Amount	\$428,050
Contract Amendments (to Date)	2	Invoices Paid (to Date)	\$169,000
Value of Contract Amendments (to Date)	\$248,050	Invoices Received (Reporting Period)	\$29,000
Total Contract Amount	\$428,050	Contract Amount Remaining	\$230,050

Contract Amendments as Percentage of Original Contract Amount	137.8%
OPM Activities (Reporting Period)	The following tasks were completed in the month of November 2023: II. 11/01/23 Weekly Working Group Meeting III. 11/02/23 School Building Committee Meeting IV. 11/07/23 Weekly Project Team Meeting V. 11/08/23 Weekly Working Group Meeting VI. 11/09/23 Community Forum #2 - Marshfield VII. 11/14/23 Weekly Project Team Meeting VIII. 11/15/23 Weekly Working Group Meeting IX. 11/15/23 School Building Committee Meeting X. 11/21/23 Weekly Working Group Meeting XI. 11/28/23 Weekly Project Team Meeting XII. 11/29/23 Weekly Working Group Meeting XIII. 11/30/23 School Building Committee Meeting
Project Budget Status	Expenditures against the budget totaled \$ 35,250.75 this month. Costs were for OPM and Designer Consultant Services for Feasibility Study. Contract Amendment No. 2 for the total value of \$28,050.00 is based on A.M. Fogarty's Proposal, dated November 14, 2023, for Preferred Schematic Report and Schematic Design phase Cost Estimating Services for \$25,500.00 and includes LeftField's 10% administrative mark-up of \$2,550.00. Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated November 30, 2023.
MSBA Closeout Status	The Project is in Feasibility Study phase.
Potential Issues	There are no potential issues at this time.

DESIGNER **Drumme Rosane Anderson, Inc.** **Progress Report as of Date 11/30/2023**

<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$1,000,000	Total Contract Amount	\$1,059,950
Contract Amendments (to Date)	2	Invoices Paid (to Date)	\$448,110
Value of Contract Amendments (to Date)	\$59,950	Invoices Received (Reporting Period)	\$6,251
Total Contract Amount	\$1,059,950	Contract Amount Remaining	\$605,589

Contract Amendments as Percentage of Original Contract Amount	6.0%		
MBE/WBE	Workforce Participation		
MBE Percentage	6.6%	Total Hours	889
MBE Actual	6.8%	Minority Hours	34
WBE Percentage	15.0%	Minority Percentage	3.8%
WBE Actual	15.0%	Minority Workforce Participation	0.0%
		Female Hours	33
		Female Percentage	3.7%
		Female Workforce Participation	0.0%

RFIs and Submittals

RFIs Issued (Reporting Period)	0
Total RFIs Issued (to Date)	0
Remaining Open RFIs – Past 30 Days	0
Notes	
Remaining Open RFIs – Past 60 Days	0
Notes	
Remaining Open RFIs – Past 90 Days	0
Notes	
Submittals Received (Reporting Period)	0
Total Submittals Received (to Date)	0
Submittals Reviewed (Reporting Period)	0
Total Submittals Reviewed (to Date)	0
Comments (Remaining Open Submittals)	

Phase	Feasibility Study	Phase Scheduled Completion Date	4/24/2024
Designer Activities (Reporting Period)	<p>The following tasks were completed in the month of November 2023:</p> <ul style="list-style-type: none"> II. 11/01/23 Weekly Working Group Meeting III. 11/02/23 School Building Committee Meeting IV. 11/07/23 Weekly Project Team Meeting V. 11/08/23 Weekly Working Group Meeting VI. 11/09/23 Community Forum #2 - Marshfield VII. 11/14/23 Weekly Project Team Meeting VIII. 11/15/23 Weekly Working Group Meeting IX. 11/15/23 School Building Committee Meeting X. 11/21/23 Weekly Working Group Meeting XI. 11/28/23 Weekly Project Team Meeting XII. 11/29/23 Weekly Working Group Meeting XIII. 11/30/23 School Building Committee Meeting 		
30 Day Look Ahead	<p>The following tasks are planned for the month of December 2023:</p> <ul style="list-style-type: none"> 12/05/23 Weekly Project Team Meeting 12/05/23 Public Forum #3 – Rockland 12/06/23 Weekly Working Group Meeting 12/12/23 Weekly Project Team Meeting 12/13/23 Weekly Working Group Meeting 12/14/23 School Building Committee Meeting 12/14/23 Public Forum #4 – Whitman 12/15/23 Submit PSR Pricing Documents to Estimators 12/19/23 Weekly Project Team Meeting 12/20/23 Weekly Working Group Meeting 		
Commissioning Consultant	Not yet assigned.		
Commissioning Consultant Status	Not yet assigned.		

GENERAL CONTRACTOR

Progress Report as of Date 11/30/2023

Contract Summary

Original Contract Amount (including CM-At-Risk Amendments)

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

Procurement Type

Undetermined

Change Orders as Percentage of Original Contract Amount

Pending Change Orders

Change Order Status

MBE/WBE

MBE Percentage

MBE Actual

WBE Percentage

WBE Actual

Payment Summary

Total Contract Amount

Invoices Paid (to Date)

Invoices Received (Reporting Period)

Contract Amount Remaining

Workforce Participation

Total Hours

Minority Hours

Minority Percentage

Minority Workforce Participation

Female Hours

Female Percentage

Female Workforce Participation

Schedule Assessment

Notice to Proceed Date

Physical Progress

Substantial Completion Date (Reported)

Substantial Completion Date (Contract)

Substantial Completion Date (Certificate)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Contractor Closeout Status

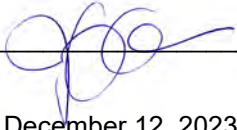
Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

Jen Carlson

Print Name



Signature

December 12, 2023

Date

MEMORANDUM

To: South Shore Tech School Building Committee
 From: Jen Carlson, LeftField, LLC
 Date: December 14, 2023
 Re: South Shore Regional Vocational Technical HS Project – October 2023 Invoice Summary
 Cc: Jim Rogers, Lynn Stapleton, Linda Liporto, Adele Sands LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES						
ProPay Code	Invoice Date	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
0001-0000	11/30/23	LeftField, LLC	8	OPM – Feasibility Study/ Schematic Design	OPM Feasibility Study Services November 1 – November 31, 2023	\$29,000.00
0002-0000	11/30/23	DRA	A1-2	A/E - Feasibility Study/ Schematic Design	Amendment #1 - Preliminary Geotech Study, ESA Phase 1	\$4,677.75
0002-0000	11/30/23	DRA	A2-2	A/E - Feasibility Study/ Schematic Design	Amendment #2 – Hazmat Investigation, Report, Estimate	\$1,573.00
					TOTAL:	\$35,250.75

The invoices listed above are consistent with the approved Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. LeftField, LLC recommends that the invoices be approved and paid.

The October 2023 OPM Monthly Report will be electronically submitted to the MSBA and to the School Building Committee and South Shore Tech School District by the required December 12, 2023 deadline. All invoices above will be included in the November 2023 Project Budget Report unless rejected by the School Building Committee.

If you have any questions, please feel free to contact Jen Carlson, Owner's Project Manager, LeftField, LLC.



Mr. Thomas Hickey
 Superintendent
 South Shore Regional Vocational School District
 476 Webster Street
 Hanover, MA 02339

Invoice Date: 11/30/23
 Invoice No: 8

FOR: Project Management Services
 South Shore Regional Vocational Technical High School
 476 Webster Street, Hanover, MA 02339

Professional Services from November 1 to November 30, 2023

OPM Services		Amount
11/30/2023	Feasibility Study/Schematic Design Services:	\$ 29,000.00

Total Labor: \$ 29,000.00

Reimbursable Expenses	Amount
Reimbursables 11/01/23 - 11/30/23	\$0.00

Total Expenses: \$0.00

Total this Invoice: \$ 29,000.00

Contract Status	Budget	Previous	Current	Total To Date	Balance
Feasibility Study/Schematic Design Phase	\$400,000	\$169,000	\$29,000	\$198,000	\$202,000
Design Development Phase	\$0	\$0	\$0	\$0	\$0
Construction Documents Phase	\$0	\$0	\$0	\$0	\$0
Bid Phase	\$0	\$0	\$0	\$0	\$0
Construction Phase	\$0	\$0	\$0	\$0	\$0
Closeout Phase	\$0	\$0	\$0	\$0	\$0
OPM Services Total:	\$400,000	\$169,000	\$29,000	\$198,000	\$202,000
Reimbursable Expenses Total:	\$0	\$0	\$0	\$0	\$0
Total Contract:	\$400,000	\$169,000	\$29,000	\$198,000	\$202,000

Please Remit Payment To:
 LeftField, LLC
 P.O. Box 307
 Hingham, MA 02043

Invoice

South Shore Regional Vocational Technical High Sch
476 Webster Street
Hanover, MA 02339

November 30, 2023
Project No: 23010.01
Invoice No: 0000002

Project-South Shore Regional HS-PSS 1 Geotech

Professional Services from November 1, 2023 to November 30, 2023**Consultants**

O'Reilly, Talbot & Okun Associates, Inc. (Inv # 54797)

4,252.50

Total Consultants

1.1 times

4,252.50

4,677.75

Total this Invoice

\$4,677.75

Outstanding Invoices

Number	Date	Balance
1	10/20/2023	4,288.79
Total		4,288.79

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

cc:jcarlson@leftfieldpm.com

O Reilly Talbot & Okun Assoc
 293 Bridge Street, Suite 500
 Springfield, MA 01103
 413-788-6222

DRA Architect
 Judd Christopher
 260 Charles Street
 Suite 300
 Waltham, MA 02453

Invoice # 54797
Date 10/31/2023

OTO Project: 0863-16
 South Shore Vocational Technical High
 School, 476 Webster Street, Hanover MA

Email Copy of invoice to Judy Gill jgill@draws.com

Workforce Participation form to be included with invoice

01 - Preliminary Geotech / Phase I ESA

Task 1 - Preliminary Geotech Study

Professional Services

	Hours	Rate	Billed Amount
Caren Y. Irgang Engineer - Level 2	2.00	105.00	210.00
Michael J. Talbot Engineer/Scientist - Level 6	4.00	200.00	800.00
Pierre J. Carriere Engineer - Level 1	1.00	90.00	90.00
Stephen M. McLaughlin Engineer - Level 4	6.50	155.00	1,007.50
Professional Services subtotal			2,107.50

Task 2 - Phase 1 ESA

Professional Services

	Hours	Rate	Billed Amount
Bruce H. Nickelsen Engineer/Scientist - Level 5	13.00	165.00	2,145.00
Professional Services subtotal			2,145.00

Invoice total 4,252.50

Approved by:

Stephen M. McLaughlin

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
54639	08/31/2023	1,499.33			1,499.33		
54713	09/30/2023	3,898.90		3,898.90			
54797	10/31/2023	4,252.50	4,252.50				
	Total	9,650.73	4,252.50	3,898.90	1,499.33	0.00	0.00

Professional services through 10/31/2023



Invoice

South Shore Regional Vocational Technical High School
476 Webster Street
Hanover, MA 02339

November 30, 2023
Project No: 23010.03
Invoice No: 0000002

Project-South Shore Regional HS-PSS 3 Hazardous

Professional Services from November 1, 2023 to November 30, 2023

Consultants

CDW Consultants, Inc. (Inv 0000002)			1,430.00	
Total Consultants	1.1 times		1,430.00	1,573.00
Total this Invoice				\$1,573.00

Outstanding Invoices

Number	Date	Balance
1	10/20/2023	3,821.64
Total		3,821.64

If you have any questions regarding this invoice, please contact Judy Gill at 617-964-1700 or e-mail gill@draws.com.

cc: jcarlson@leftfieldpm.com

Invoice

CDW CONSULTANTS, INC.
Terms: Due upon Receipt; (508) 875-2657
Remit: 4 California Avenue, Suite 301
Framingham, MA 01701



DRUMMEY ROSANE ANDERSON, INC.
260 CHARLES STREET, STUDIO 300
WALTHAM, MA 02453

November 13, 2023
Project No: 02096.00
Invoice No: 0000002

Project 02096.00 DRA SOUTH SHORE REG VOC. HS HZ BLD MAT
HAZARDOUS BUILDING MATERIALS STUDIES SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL, HANOVER, MA 02339

Professional Services from October 1, 2023 to October 28, 2023

Task 00002 HAZARDOUS MATERIALS REPORT & ESTIMATE

Professional Personnel

	Hours	Rate	Amount	
CAHALAN, SUSAN	11.00	130.00	1,430.00	
Totals	11.00		1,430.00	
Total Labor				1,430.00
		Total this Task		\$1,430.00
		Total this Invoice		\$1,430.00

Outstanding Invoices

Number	Date	Balance		
0000001	10/18/2023	3,474.22		
Total		3,474.22		
			Total Now Due	\$4,904.22

CONTRACT FOR PROJECT MANAGEMENT SERVICES

AMENDMENT NO. 2

WHEREAS, the South Shore Regional Vocational School District, 476 Webster Street, Hanover, Massachusetts 02339 (“Owner”) and LeftField, LLC, PO Box 307, Hingham, Massachusetts 02043, (the “Owner’s Project Manager”) (collectively, the “Parties”) entered into a Contract for Project Management Services for the South Shore Regional Vocational Technical High School Project at 476 Webster Street, Hanover, Massachusetts 02339 on February 8, 2023 “Contract”; and

WHEREAS, the scope of this work is in the attached LeftField Project Management Proposal, dated December 14, 2023, which is based on A.M. Fogarty’s Proposal, dated November 14, 2023, for Cost Estimating Services as outlined.

WHEREAS, Contract Amendment No. 1 was approved by the Owner on June 1, 2023; and

WHEREAS, effective as of December 14, 2023, the Parties wish to amend the Contract, as amended:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes this OPM Contract Amendment No. 2 for the total value of \$28,050.00. This Amendment is based on A.M. Fogarty’s Proposal, dated November 14, 2023, for Cost Estimating Services for \$25,500.00 and includes LeftField’s 10% administrative mark-up of \$2,550.00. The OPM is herein authorized to commence the services outlined in this Amendment, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Owner’s Project Manager shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services	Original Contract	Previous Amendments	Amount of This Amendment	After This Amendment
Feasibility Study/Schematic Design Phase:	\$180,000.00	\$ 220,000.00	\$ 28,050.00	\$ 428,050.00
Design Development Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Documents Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Bidding Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Phase:	\$ 0	\$ 0	\$ 0	\$ 0

Completion Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Total Fee	\$180,000.00	\$ 220,000.00	\$ 28,050.00	\$ 428,050.00

3. The Construction Budget shall be as follows:

Original Budget: \$ TBD

Amended Budget \$ _____

4. The Project Schedule shall be as follows:

Original Schedule: Schematic Design Completion – June 30, 2024

Amended Schedule: _____

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Owner’s Project Manager have caused this Amendment to be executed by their respective authorized officers.

OWNER

(print name)

(print title)

By _____
(signature)

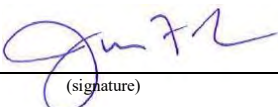
Date _____

OWNER’S PROJECT MANAGER:

LEFTFIELD, LLC

James F. Rogers, Jr.
(print name)

Principal
(print title)

By: 
(signature)

Date: December 12, 2023

A.M. Fogarty
& Assoc., Inc.

175 Derby St., Suite 5, Hingham, MA 02043
TEL: (781) 749-7272 FAX: (781) 740-2652
ptim@amfogarty.com

“Construction Cost Consultants”

November 14, 2023

Jennifer Carlson
Leftfield Project Management
225 Franklin Street – 26th Flr
Boston, MA 02110

RE: South Shore Regional Vocational Technical High School – Hanover, MA

Dear Jen :

A.M. Fogarty and Associates proposes to provide cost estimating services for the above referenced project as follows:

FEE SCHEDULE:

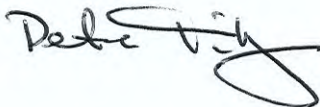
PDP	\$ 4,000
PSR	\$ 9,000
Schematic Cost Estimate	\$ 16,500

Our work will entail providing quantity surveys and pricing for all civil, architectural, structural, mechanical and electrical work. We will provide an estimate in the **CSI Master Format and/or Uniformat** including sub-totals by division.

Our fees includes assistance with Value Engineering, if appropriate.

If this proposal is acceptable, please sign below and return to our office.

Sincerely,



Peter T. Timothy
President

PTT/bkr

Accepted By: _____
Leftfield Project Management

Date: _____

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$28,050	\$ 428,050	\$ 428,050	100%	\$ 198,000	46%	\$ 230,050	1
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,100,000		\$ 1,100,000	\$ 1,059,950	96%	\$ 454,361	41%	\$ 645,639	
0003-0000	Environmental & Site	\$ 300,000		\$ 300,000	\$ -	0%	\$ -	0%	\$ 300,000	
0004-0000	Other	\$ 200,000	\$ (28,050)	\$ 171,950	\$ -	0%	\$ -	0%	\$ 171,950	
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,488,000	74%	\$ 652,361	33%	\$ 1,347,639	

TOTAL PROJECT BUDGET	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,488,000	74%	\$ 652,361	33%	\$ 1,347,639	
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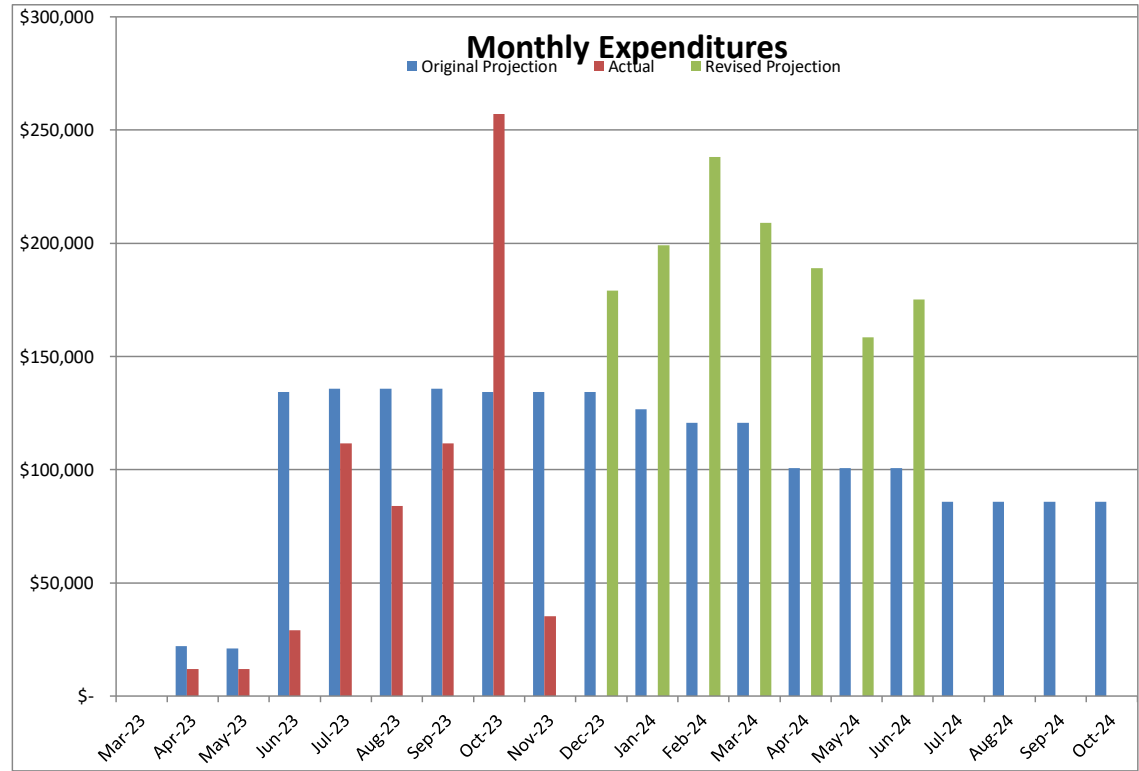
FUNDING SOURCES		Max w/ Conting.	Max w/o Conting.	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate
Maximum State Share		\$ 1,112,600	\$ 1,112,600					
Local Share		\$ 887,400	\$ 887,400					
SUB-TOTAL		\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	2,000,000	55.63%

Feasibility Study Agreement Budget Transfers:

FSA BRR	1 12/14/2023	Transfer \$28,050 from Other Contingency to OPM Feasibility Study/Schematic Design to fund Cost Estimating Services for Preferred Schematic Report and Schematic Design Phases
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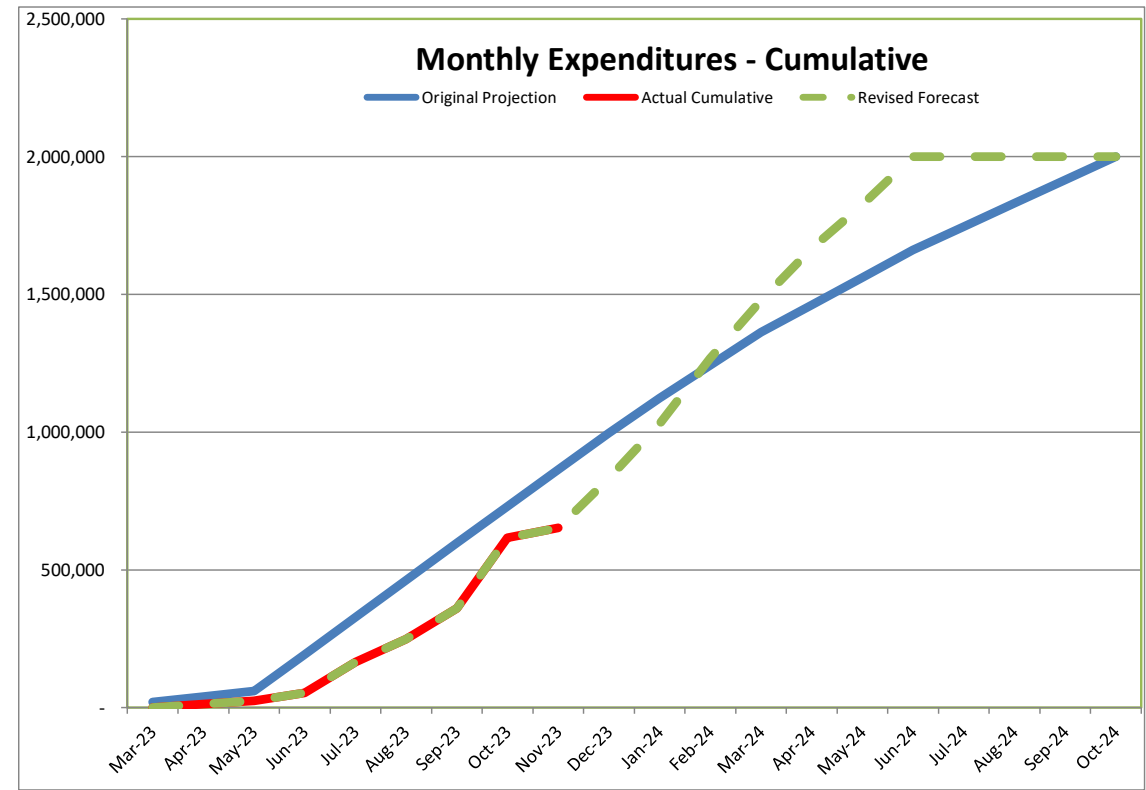
Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Feb-23	\$ -	\$ -	\$ -
Mar-23	\$ -	\$ -	\$ -
Apr-23	\$ 22,000	\$ 12,000	\$ -
May-23	\$ 21,000	\$ 12,000	\$ -
Jun-23	\$ 134,206	\$ 29,000	\$ -
Jul-23	\$ 135,706	\$ 111,500	\$ -
Aug-23	\$ 135,706	\$ 84,000	\$ -
Sep-23	\$ 135,706	\$ 111,500	\$ -
Oct-23	\$ 134,206	\$ 257,110	\$ -
Nov-23	\$ 134,206	\$ 35,251	\$ -
Dec-23	\$ 134,206		\$ 179,000
Jan-24	\$ 126,706		\$ 199,000
Feb-24	\$ 120,706		\$ 238,000
Mar-24	\$ 120,706		\$ 209,000
Apr-24	\$ 100,706		\$ 189,000
May-24	\$ 100,706		\$ 158,500
Jun-24	\$ 100,706		\$ 175,139
Jul-24	\$ 85,706		\$ -
Aug-24	\$ 85,706		\$ -
Sep-24	\$ 85,706		\$ -
Oct-24	\$ 85,704		\$ -
Total:	\$ 2,000,000	\$ 652,361	\$ 2,000,000



Cumulative Cash Flow

Date	Original Projection	Actual Cumulative	Revised Forecast
Feb-23	-	\$ -	\$ -
Mar-23	20,000	\$ -	\$ -
Apr-23	40,000	\$ 12,000	\$ 12,000
May-23	60,000	\$ 24,000	\$ 24,000
Jun-23	193,206	\$ 53,000	\$ 53,000
Jul-23	327,912	\$ 164,500	\$ 164,500
Aug-23	462,618	\$ 248,500	\$ 248,500
Sep-23	597,324	\$ 360,000	\$ 360,000
Oct-23	730,530	\$ 617,110	\$ 617,110
Nov-23	863,736	\$ 652,361	\$ 652,361
Dec-23	996,942		\$ 831,361
Jan-24	1,122,648		\$ 1,030,361
Feb-24	1,242,354		\$ 1,268,361
Mar-24	1,362,060		\$ 1,477,361
Apr-24	1,461,766		\$ 1,666,361
May-24	1,561,472		\$ 1,824,861
Jun-24	1,661,178		\$ 2,000,000
Jul-24	1,745,884		\$ 2,000,000
Aug-24	1,830,590		\$ 2,000,000
Sep-24	1,915,296		\$ 2,000,000
Oct-24	2,000,000		\$ 2,000,000
Total:	\$ 2,000,000	\$ 652,361	\$ 2,000,000



SOUTH SHORE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Preliminary Project Schedule

11/30/2023

Task Name	Duration (days)	Start	Finish
Procure OPM [MOD 2]	34	Thursday, January 5, 2023	Tuesday, February 7, 2023
OPM interviews	1	Thursday, January 5, 2023	Thursday, January 5, 2023
OPM fee review & approval	33	Friday, January 6, 2023	Tuesday, February 7, 2023
MSBA OPM meeting approval	1	Monday, February 6, 2023	Monday, February 6, 2023
MSBA OPM letter issued	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
OPM contract executed	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
Procure Architect [MOD 2]	115	Tuesday, February 7, 2023	Thursday, June 1, 2023
Committee reviews & approves issuance RFS to the MSBA	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
LF issues RFS to the MSBA	1	Wednesday, February 8, 2023	Wednesday, February 8, 2023
MSBA-RFS review period	14	Wednesday, February 8, 2023	Tuesday, February 21, 2023
Finalize RFS with MSBA/BC	1	Tuesday, February 28, 2023	Tuesday, February 28, 2023
Ad submitted in Central Register & local newspaper	1	Thursday, February 23, 2023	Thursday, February 23, 2023
Select 3 members for DSP team / Assign DSP subcommittee	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
Ad appears in Central Register	1	Wednesday, March 1, 2023	Wednesday, March 1, 2023
On-Site RFS briefing	1	Tuesday, March 7, 2023	Tuesday, March 7, 2023
Receive RFS designer submissions	1	Thursday, March 30, 2023	Thursday, March 30, 2023
Review RFS & check references	13	Thursday, March 30, 2023	Tuesday, April 11, 2023
Submit initial RFS packets to the MSBA DSP	1	Tuesday, April 11, 2023	Tuesday, April 11, 2023
Submit reference check data to the MSBA DSP [MSBA deadline]	1	Tuesday, April 18, 2023	Tuesday, April 18, 2023
Designer Selection Panel Dry Run	1	Monday, April 24, 2023	Monday, April 24, 2023
Attend MSBA 1st DSP Meeting [assume rank and interview option is selected]	1	Tuesday, April 25, 2023	Tuesday, April 25, 2023
Attend MSBA 2nd DSP Meeting for Interviews	1	Tuesday, May 9, 2023	Tuesday, May 9, 2023
MSBA DSP issues official ranking and letter Re: Top Ranked Design Firm	1	Wednesday, May 10, 2023	Wednesday, May 10, 2023
Negotiate Designer Fee	17	Wednesday, May 10, 2023	Friday, May 26, 2023
Present designer contact to Building Committee	1	Friday, May 26, 2023	Friday, May 26, 2023
Designer contract - review by BC	7	Friday, May 26, 2023	Thursday, June 1, 2023
Designer contract - approval by BC	1	Thursday, June 1, 2023	Thursday, June 1, 2023
Execute Designer contact	1	Thursday, June 1, 2023	Thursday, June 1, 2023
Develop schedule/work plan	41	Thursday, June 1, 2023	Tuesday, July 11, 2023
BC approves work plan	1	Thursday, August 3, 2023	Thursday, August 3, 2023
MSBA/District kick off meeting	1	Tuesday, July 18, 2023	Tuesday, July 18, 2023
FEASIBILITY STUDY [MOD 3]	329	Wednesday, May 31, 2023	Wednesday, April 24, 2024
Preliminary Design Program (PDP)	184	Wednesday, May 31, 2023	Friday, December 1, 2023
Educational Programming	91	Wednesday, May 31, 2023	Tuesday, August 29, 2023
Ed. Visioning kick off meeting	1	Wednesday, May 31, 2023	Wednesday, May 31, 2023
Educational Visioning Group Workshop #1	1	Tuesday, June 20, 2023	Tuesday, June 20, 2023
Educational Visioning Group Workshop #2	1	Tuesday, July 11, 2023	Tuesday, July 11, 2023
Educational Visioning Public Forum	1	Thursday, July 13, 2023	Thursday, July 13, 2023
Educational Visioning Group Workshop #3	1	Tuesday, July 18, 2023	Tuesday, July 18, 2023
Teachers Workshop	1	Tuesday, August 29, 2023	Tuesday, August 29, 2023
EDUCATIONAL PLAN; Ed plan statement of teaching philosophy, methods and goals.	114	Wednesday, May 31, 2023	Thursday, September 21, 2023
Initial space summary ("ISS")	18	Tuesday, August 29, 2023	Friday, September 15, 2023
Evaluation of existing conditions	40	Monday, June 19, 2023	Friday, July 28, 2023
Meetings	304	Tuesday, February 7, 2023	Thursday, December 7, 2023
SBC #1 OPM Kickoff	1	Tuesday, February 7, 2023	Tuesday, February 7, 2023
SBC #2 Designer Selection Process	1	Thursday, June 1, 2023	Thursday, June 1, 2023

SBC #3	1	Thursday, August 3, 2023	Thursday, August 3, 2023
SBC #4	1	Thursday, September 7, 2023	Thursday, September 7, 2023
SBC #5 PDP Approval	1	Monday, October 23, 2023	Monday, October 23, 2023
SBC #6	1	Thursday, November 2, 2023	Thursday, November 2, 2023
SBC #7	1	Thursday, December 7, 2023	Thursday, December 7, 2023
** Submit PDP to the MSBA **	1	Friday, October 27, 2023	Friday, October 27, 2023
MSBA PDP Review	22	Friday, October 27, 2023	Friday, November 17, 2023
Receive MSBA PDP comments	1	Friday, November 17, 2023	Friday, November 17, 2023
District returns responses to MSBD PDP comments	1	Friday, December 1, 2023	Friday, December 1, 2023
Preferred Schematic Report (PSR)	180	Saturday, October 28, 2023	Wednesday, April 24, 2024
Prepare and Submit Project Notification to Mass Historical Commission and Receive MHC Response	37	Thursday, November 2, 2023	Friday, December 8, 2023
SBC Vote to Submit PSR	1	Thursday, December 14, 2023	Thursday, December 14, 2023
*** Submit PSR to the MSBA ***	1	Wednesday, January 31, 2024	Wednesday, January 31, 2024
MSBA Review Period	1	Wednesday, February 21, 2024	Wednesday, February 21, 2024
Respond to MSBA PSR review comments	1	Wednesday, March 6, 2024	Wednesday, March 6, 2024
MSBA Facilities Assessment Committee (FAS) review (1/18 or 2/1)	15	Wednesday, March 13, 2024	Wednesday, March 27, 2024
Respond to MSBA FAS Comments	8	Friday, February 2, 2024	Friday, February 9, 2024
★★MSBA BOD Mtg - PSR - Proceed to Schematic★★ (TBD - 2024 dates not released)	1	Wednesday, April 24, 2024	Wednesday, April 24, 2024
Schematic Design [MOD 4]	246	Thursday, April 25, 2024	Thursday, December 26, 2024
DESE submittal (confirm submittal date with MSBA)	22	Saturday, July 6, 2024	Saturday, July 27, 2024
MSBA Review of DESE Submittal	22	Sunday, July 28, 2024	Sunday, August 18, 2024
DESE Review and Approval	22	Monday, August 19, 2024	Monday, September 9, 2024
Schematic Design Submittal	64	Wednesday, April 24, 2024	Wednesday, June 26, 2024
SD Cost Estimates and Reconciliation	29	Friday, May 10, 2024	Friday, June 7, 2024
MSBA and Bond Counsel to Review Vote Language	15	Monday, June 3, 2024	Monday, June 17, 2024
SBC Vote to Approve SD Submission to MSBA	1	Monday, June 24, 2024	Monday, June 24, 2024
MSBA Schematic Design Notification	1	Tuesday, June 11, 2024	Tuesday, June 11, 2024
** Schematic Submitted to the MSBA **	1	Tuesday, June 25, 2024	Tuesday, June 25, 2024
MSBA Project Scope and Budget meeting (TBD - 2024 dates not released)	15	Thursday, July 18, 2024	Thursday, August 1, 2024
MSBA Review Comments Issued	22	Wednesday, June 26, 2024	Wednesday, July 17, 2024
Respond to MSBA Comments	15	Thursday, July 18, 2024	Thursday, August 1, 2024
★★MSBA BOD Meeting - SD Approval★★ (TBD - 2024 dates not released)	1	Wednesday, August 28, 2024	Wednesday, August 28, 2024
120-day duration to secure funding authorization	121	Wednesday, August 28, 2024	Thursday, December 26, 2024
District executes PSBA	8	Friday, August 2, 2024	Friday, August 9, 2024
★★District Wide Ballot OR 9 Town Approvals★★ (exact date or dates TBD)	26	Sunday, December 1, 2024	Thursday, December 26, 2024
★★Execute PFA★★	1	Thursday, December 26, 2024	Thursday, December 26, 2024
CM PROCUREMENT [applicable if committee decides to utilize CM-R methodology]	165	Thursday, November 2, 2023	Monday, April 15, 2024
SBC Approves Use of CM at Risk Delivery & Selection Committee	1	Thursday, November 2, 2023	Thursday, November 2, 2023
Prequalification Committee is formed (PQC)	1	Thursday, December 14, 2023	Thursday, December 14, 2023
Selection Committee is formed (SC)	1	Thursday, December 14, 2023	Thursday, December 14, 2023
CM at Risk Application & Submit to OIG (If Applicable)	1	Monday, November 20, 2023	Monday, November 20, 2023
Office of Inspector General Review & Approval	1	Monday, December 18, 2023	Monday, December 18, 2023
CM at Risk RFQ Issued	1	Monday, January 15, 2024	Monday, January 15, 2024
CM at Risk SOOs Due	1	Monday, February 12, 2024	Monday, February 12, 2024
CM at Risk RFP Issued	1	Monday, February 26, 2024	Monday, February 26, 2024
CM at Risk Proposals Due	1	Monday, March 18, 2024	Monday, March 18, 2024
CM at Risk Interviews (notify CMs that all will be interviewed on this date in RFP)	1	Monday, April 1, 2024	Monday, April 1, 2024
CM at Risk Award / Notice to Proceed	1	Monday, April 15, 2024	Monday, April 15, 2024
Preconstruction	784	Monday, April 15, 2024	Monday, June 8, 2026

Design Development	177	Thursday, January 2, 2025	Friday, June 27, 2025
Design Development Documents	106	Thursday, January 2, 2025	Friday, April 18, 2025
DD Cost Estimate	21	Friday, April 18, 2025	Friday, May 9, 2025
DD Value Engineering and Reconciliation	14	Saturday, May 10, 2025	Friday, May 23, 2025
** Submit DD package to MSBA **	1	Friday, May 23, 2025	Friday, May 23, 2025
MSBA Issues Comments	22	Friday, May 23, 2025	Friday, June 13, 2025
Response to MSBA Comments	14	Friday, June 13, 2025	Friday, June 27, 2025
CD 60% Phase_MSBA Submission	160	Friday, June 27, 2025	Thursday, December 4, 2025
Develop CD 60% Documents	91	Friday, June 27, 2025	Thursday, September 25, 2025
CD 60% Cost Estimate	21	Thursday, September 25, 2025	Thursday, October 16, 2025
CD 60% VE and Reconciliation	14	Thursday, October 16, 2025	Thursday, October 30, 2025
** Submit 60% CD MSBA submission **	1	Thursday, October 30, 2025	Thursday, October 30, 2025
MSBA Issues Comments	21	Thursday, October 30, 2025	Thursday, November 20, 2025
Response to MSBA Comments	14	Thursday, November 20, 2025	Thursday, December 4, 2025
CD 90% Phase_MSBA Submission	133	Thursday, December 4, 2025	Thursday, April 16, 2026
Develop CD 90% Documents	63	Thursday, December 4, 2025	Thursday, February 5, 2026
CD 90% Cost Estimate	21	Thursday, February 5, 2026	Thursday, February 26, 2026
CD 90% VE and Reconciliation	14	Thursday, February 26, 2026	Thursday, March 12, 2026
** Submit 90% CD MSBA submission **	1	Thursday, March 12, 2026	Thursday, March 12, 2026
MSBA Issues Comments	21	Thursday, March 12, 2026	Thursday, April 2, 2026
Response to MSBA Comments	14	Thursday, April 2, 2026	Thursday, April 16, 2026
Final 100% CD MSBA submission - for record only	41 days		
100% CD drawings developed	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Prepare 100% CDs for Final Bidding	8	Sunday, May 31, 2026	Monday, June 8, 2026
** Submit 100% CD (Bid) drawings/specs/GMP to MSBA ** FOR RECORD	1	Monday, June 8, 2026	Monday, June 8, 2026
PERMITTING - STATE and LOCAL JURISDICTIONAL APPROVALS	459	Thursday, October 30, 2025	Monday, February 1, 2027
Zoning Board of Appeals	98	Thursday, December 4, 2025	Thursday, March 12, 2026
Notice of Intent to Conservation Commission (Review based on Preliminary Site Design w/ Final Site Design due at 60% CDs)	1	Thursday, October 30, 2025	Thursday, October 30, 2025
NPDS Construction General Permit	45	Thursday, April 16, 2026	Sunday, May 31, 2026
EPA-NPDES / SWPPP	25	Sunday, May 31, 2026	Thursday, June 25, 2026
Permits from Town Engineering Dept.	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Special Permit to Planning Dept.	35	Thursday, September 25, 2025	Thursday, October 30, 2025
Building Permit	246	Sunday, May 31, 2026	Monday, February 1, 2027
Bidding			
Early Site Work Bid Period (after 60% CDs, if possible)	28	Thursday, November 20, 2025	Thursday, December 18, 2025
Award Early Package Contract	1	Thursday, December 18, 2025	Thursday, December 25, 2025
Main Bid Period	30	Monday, June 8, 2026	Wednesday, July 8, 2026
Final GMP	28	Wednesday, July 8, 2026	Wednesday, August 5, 2026
Construction	1469	Thursday, December 25, 2025	Wednesday, January 2, 2030
Early Mobilization	28	Thursday, December 25, 2025	Thursday, January 22, 2026
Early Site Work Construction (if possible)	167	Thursday, January 22, 2026	Wednesday, July 8, 2026
Main Construction	842	Wednesday, July 8, 2026	Friday, October 27, 2028
Building Substantial Completion	1	Friday, October 27, 2028	Friday, October 27, 2028
FFE Installation	49	Friday, October 27, 2028	Friday, December 15, 2028
Punchlist	49	Friday, October 27, 2028	Friday, December 15, 2028
Final Completion of New School	1	Monday, December 18, 2028	Monday, December 18, 2028
Teacher Move-In	14	Monday, December 18, 2028	Monday, January 1, 2029
School Opening	1	Tuesday, January 2, 2029	Tuesday, January 2, 2029
Building Demo and Field Construction (if applicable)	365	Tuesday, January 2, 2029	Wednesday, January 2, 2030

Project Closeout Phase	118	Wednesday, January 2, 2030	Tuesday, April 30, 2030
Prepare and Submit Closeout Documents	90	Wednesday, January 2, 2030	Tuesday, April 2, 2030
Final Application for Payment	1	Tuesday, April 2, 2030	Tuesday, April 2, 2030
Submit 100% DCAMM Contractor Evaluations	7	Tuesday, April 2, 2030	Tuesday, April 9, 2030
Final Reimbursement Request	1	Tuesday, April 9, 2030	Tuesday, April 9, 2030
MSBA Closeout Documents Submitted	21	Tuesday, April 9, 2030	Tuesday, April 30, 2030
LEED	1716	Thursday, January 2, 2025	Friday, September 14, 2029
LEED Registration	21	Thursday, January 2, 2025	Thursday, January 23, 2025
LEED Kick-Off Meeting	1	Thursday, January 30, 2025	Thursday, January 30, 2025
Submit Design Submittal to USGBC	1	Monday, June 8, 2026	Monday, June 8, 2026
Final LEED 10-Month Cx Report	300	Friday, October 27, 2028	Thursday, August 23, 2029
Final Cx Report, Cx Completion Certificate	7	Friday, August 24, 2029	Friday, August 31, 2029
Construction Submittal to USGBC	14	Friday, August 31, 2029	Friday, September 14, 2029
Targeted Date of LEED Certification Letter	1	Friday, September 14, 2029	Friday, September 14, 2029
DCAMM Documentation	960	Monday, June 8, 2026	Tuesday, January 23, 2029
Designer evaluation for Design Phase	21	Monday, June 8, 2026	Monday, June 29, 2026
Designer evaluation for CA Phase	21	Friday, October 27, 2028	Friday, November 17, 2028
Contractor 50% evaluation	21	Thursday, September 2, 2027	Thursday, September 23, 2027
Contractor 100% evaluation	21	Tuesday, January 2, 2029	Tuesday, January 23, 2029