

TODAY'S AGENDA

- 01 CALL TO ORDER
- 02 AGENDA ADJUSTMENTS
- 03 PUBLIC COMMENT
- 04 PROJECT APPROVALS
 - Meeting Minutes – February 7, 2023
 - LeftField Contract Amendment #1
 - Invoices
- 05 DESIGNER SELECTION PROCESS
 - Update on Process
 - Introduction of DRA Team
 - Designer Contract Review
 - Vote to Approve Drummey Rosane Anderson (DRA) Contract for Designer Services
- 06 PROJECT SCHEDULE UPDATE
- 07 NEXT MEETING
- 08 ADJOURN

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MEETING MINUTES



VOTE:

Approval of Meeting Minutes from the February 7th SBC Meeting

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CONTRACT AMENDMENT



Fee for Basic Services	Original Contract	Previous Amendments	Amount of This Amendment	After This Amendment
Feasibility Study/Schematic Design Phase:	\$180,000.00	\$ 0	\$ 220,000.00	\$ 400,000.00
Design Development Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Documents Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Bidding Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Completion Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Total Fee	\$180,000.00	\$ 0	\$ 220,000.00	\$ 400,000.00

VOTE:

Approval of LeftField's Contract Amendment no.1 for OPM services in the amount for \$220,000.00

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INVOICE APPROVAL



INVOICES					
Invoice Date	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$
04/30/23	LeftField, LLC	1	OPM –Feasibility Study/ Schematic Design	OPM Feasibility Study Services for: February 6 – April 30, 2023	\$12,000.00
05/31/23	LeftField, LLC	2	OPM –Feasibility Study/ Schematic Design	OPM Feasibility Study Services for: May 1 – May 31, 2023	\$12,000.00
				TOTAL:	\$24,000.00

VOTE:

Approval of LeftField’s invoice for services through May 31, 2023 in the amount of \$24,000.00

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DESIGNER SELECTION UPDATE



- The Designer Selection Panel (DSP) met on Tuesday, April 25, 2023 and voted to invite the following firms to interview:
 - **Drummey Rosane Anderson, Inc.**
 - **Kaestle Boos Associates, Inc.**
 - **LaVallee Brensinger Architects**
- The DSP hosted interviews on May 9, 2023 and voted to rank the firms in the following order:
 - **#1 - Drummey Rosane Anderson, Inc.**
 - **#2 - Kaestle Boos Associates, Inc.**
 - **#3 - LaVallee Brensinger Architects**
- LeftField and the District negotiated a contract with Drummey Rosane Anderson (DRA)

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DESIGNER CONTRACT



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Standard MSBA designer contract and forms

Leftfield forms developed with DRA to clearly define scope, roles and deliverables

RFS documents, enrollment letter, DRA proposal, interview slide deck etc. Recapping information that has been issued previously

Standard MSBA contractual forms and required documents

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DESIGNER CONTRACT



DESIGNER FEE SUMMARY

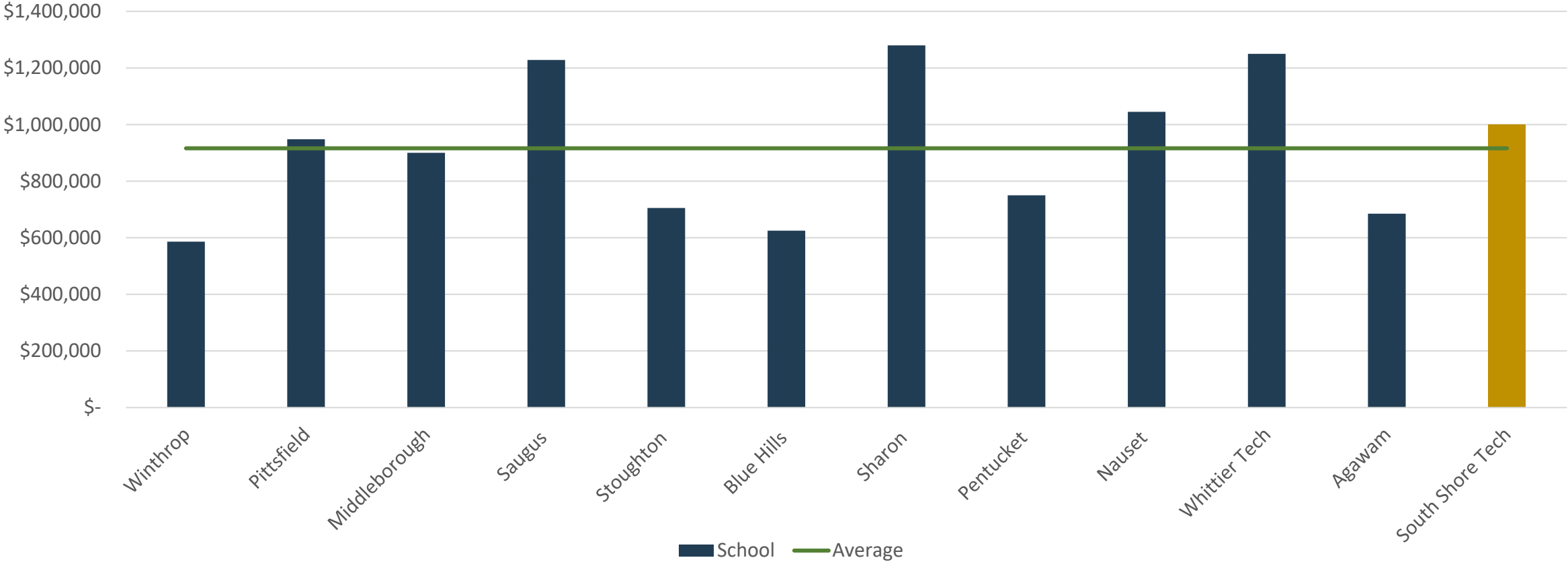
Feasibility Study (basic services – lump sum)	\$550,000
Schematic Design (basic services – lump sum)	\$450,000
<hr/>	
Total Contract	\$1,000,000
Reimbursable Allowances (not lump sum)	\$300,000

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DESIGNER CONTRACT



Designer Contract Costs for Feasibility Study/Schematic Design
2014 ⇨ 2020
Enrollment 700-1300



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DESIGNER CONTRACT



VOTE: Motion to approve the Feasibility Study and Schematic Design Drummey Rosane Anderson, Inc. (DRA) contract as presented for a total contract fee of \$1,000,000, which is a lump sum fee for basic services.

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BUDGET UPDATE



South Shore Regional Vocational Technical High School - Hanover, MA

May 31, 2023

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000		\$ 400,000	\$ 400,000	100%	\$ 24,000	6%	\$ 376,000	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,100,000		\$ 1,100,000	\$ 1,000,000	91%	\$ -	0%	\$ 1,100,000	
0003-0000	Environmental & Site	\$ 300,000		\$ 300,000	\$ -	0%	\$ -	0%	\$ 300,000	
0004-0000	Other	\$ 200,000		\$ 200,000	\$ -	0%	\$ -	0%	\$ 200,000	
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,400,000	70%	\$ 24,000	1%	\$ 1,976,000	

Estimated Allowances Against \$300,000 Environmental & Site Budget Line

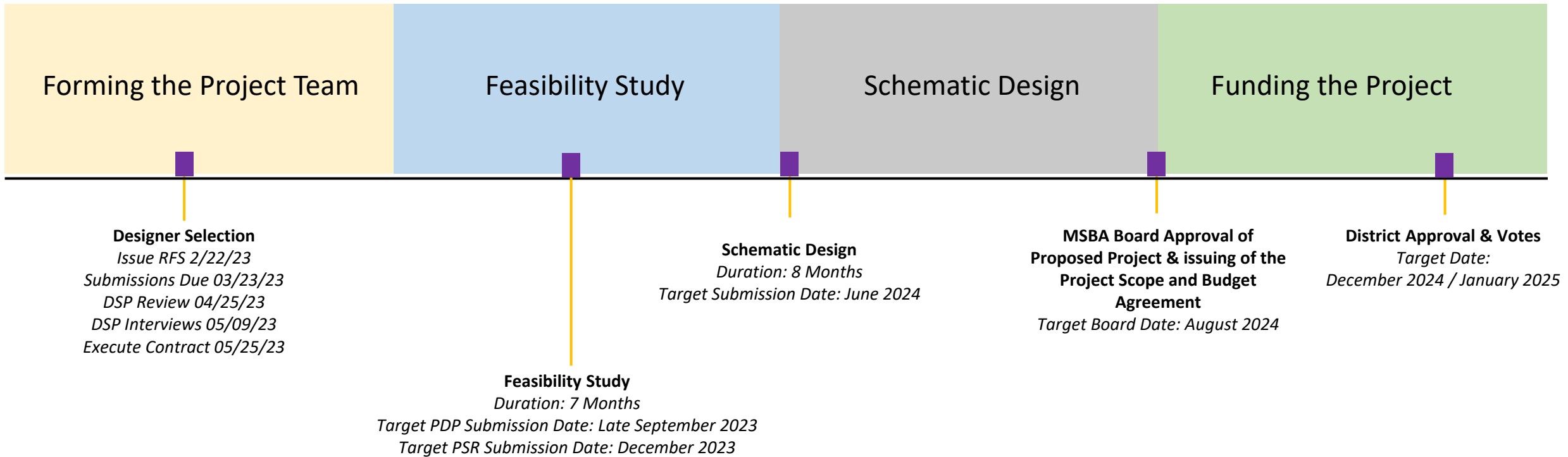
	Phase		
	Feasibility	Schematic Design	Comments
Site Surveying	\$60,000	\$10,000	includes Wetland flagging
Environmental Permitting	\$5,000	\$15,000	potential ANRAD filing
GeoEnvironmental	\$10,000	\$50,000	Phase 1, Phase 2
Geotechnical Engineering	\$15,000	\$50,000	
Hazardous Materials	\$10,000	\$25,000	
Traffic Consultant	\$5,000	\$35,000	Traffic counts & Study
Hydrant Flow Tests		\$3,000	
Printing, Other miscellaneous	\$2,000	\$5,000	
<i>Subtotal</i>	\$107,000	\$193,000	\$300,000

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PROJECTED PROJECT TIMELINE *



Feasibility Study



*All dates are tentative and subject to change based on district and MSBA schedules

THANK YOU!



THE RIGHT CHOICE IN PROJECT MANAGEMENT